

ON MONDAY, MARCH 28, 2005, AT 5:30 P.M., THE JACKSON TOWNSHIP COMMITTEE HELD IT'S MEETING IN THE MUNICIPAL BUILDING

ROLL CALL:

**COMMITTEEMAN GIBLIN
COMMITTEEMAN REILLY
COMMITTEEMAN SEDA (ABSENT)
DEPUTY MAYOR KAFTON
MAYOR BRODERICK**

**ATTORNEY STARKEY (5:35 pm)
ADMINISTRATOR SALERNO
TOWNSHIP CLERK EDEN**

RESOLUTION 164R-05

TITLE: RESOLUTION FOR EXECUTIVE SESSION TO AUTHORIZE TOWNSHIP COMMITTEE TO ENTER INTO CLOSED DISCUSSIONS CONCERNING MATTERS INVOLVING PERSONNEL, LITIGATION AND OPEN SPACE LAND ACQUISITION

**MOTION TO APPROVE BY: GIBLIN
MOTION SECONDED BY: KAFTON
YES: GIBLIN, REILLY, KAFTON & GIBLIN
ABSENT: SEDA**

WHEREAS, Section 8 of the Open Public Meetings Act permits the exclusion of the public from a public meeting under certain circumstances; and

WHEREAS, this governing body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Jackson, County of Ocean, and State of New Jersey, as follows:

1. The public shall be excluded from discussion concerning the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - a) Personnel
 - b) Litigation
 - c) Potential Land Acquisition
3. It is anticipated that the subject matter discussed may be made public upon its conclusion or final disposition.

DATED: 3/28/05

**ANN MARIE EDEN, R.M.C.
TOWNSHIP CLERK**

ON MONDAY, MARCH 28, 2005 THE JACKSON TOWNSHIP COMMITTEE HELD IT'S MEETING, COMMENCING AT 6:30 P.M. IN THE MAIN MEETING ROOM OF THE MUNICIPAL BUILDING. SAID MEETING WAS OPENED WITH THE PLEDGE OF ALLEGIANCE.

ROLL CALL:

**COMMITTEEMAN GIBLIN
COMMITTEEMAN REILLY
COMMITTEEMAN SEDA (ABSENT)
DEPUTY MAYOR KAFTON
MAYOR BRODERICK**

**ATTORNEY STARKEY
ADMINISTRATOR SALERNO
TOWNSHIP CLERK EDEN**

As Clerk of this meeting, I publicly announce that in compliance with the provisions of the "Open Public Meetings Act" adequate notice of this meeting of the Jackson Township Committee has been advertised in the manner prescribed by law. This statement shall be entered into the Minutes of this meeting.

COMMITTEE COMMENTS

COMMITTEEMAN GIBLIN: He explained that he has been working with the Township Attorney regarding ethical reform measures. He believes by early next week one or two proposals will be ready that he feels are important. He will see that they are distributed to the Township Committee and possibly on the discussion agenda at the April 11th meeting. He hopes that at the April 25th meeting they can introduce something on first reading that they are all in agreement on. It will be similar to what Committeeman Seda gave, but maybe a little more stringent.

COMMITTEEMAN REILLY: He stated that tonight they are having their first budget hearing on the 2005 budget. He explained that there is a proposed tax increase of 2.9 cents per \$100 of assessed evaluation or approximately \$770,000 in new taxation. For the past two years he has asked for more fiscal responsibility on the part of the rest of the Committee, but they continued to play a shell game with taxpayer's dollars by moving money from one pot to another, eating up surplus that was left by prior administrations, selling township owned property for political gain, increasing bureaucracy by decreasing efficiency and creating an unhealthy corporate culture in town hall. For the past two years he has voted "no" on the budgets put before him and for the one time only short-term quick fixes this administration has used to hide budgetary mismanagement. He hopes they will have some constructive input from the public tonight on how they can tighten their belts and live within their means without having to suffer another tax increase. He invited the public to attend the public workshops that he and Mark Seda are hosting on March 29th from 7:00 PM – 9:00 PM at the Senior Center and Thursday night from 7:00 PM – 9:00 PM in the municipal building. He hopes this effort will reintroduce the practice of holding active budget workshop meetings where residents and Committee Members can dialogue with one another without strict time constraints and without the pressure to conduct any other township business the same day of the workshop. This type of budget focused workshop was the practice in Jackson until 2003. He also had requested via e-mail and verbally the Administrator, Mr. Salerno, attend these meetings. Since he hasn't heard from him he is now again requesting Administrator Salerno to attend these meeting and also inviting all department heads to attend. He explained that this budget workshop will not be a formal voting meeting, but hopefully will provide another form for dialogue with taxpayers and residents. He asked everyone to attend because they are making a concerted effort to open up the process.

COMMITTEEMAN SEDA: (absent)

DEPUTY MAYOR KAFTON: He began by saying that he wanted to comment on what he saw in the paper this week. He explained that the township is holding two budget workshops on this evening and one on April 11th in which the public can come out and speak to the Township Committee and the Administrator regarding anything in the budget. He stated as said before anyone can go on the website, to the library, talk to the Administrator regarding the budget. There are many ways to look at the budget and comment on it. They have made it as accessible as possible, but Mr. Seda and Mr. Reilly want to go one step further and hold their own budget workshops. This is fine, but you have to stop when you start playing politics with it. He showed a copy of their ad in the paper, which was paid for by the Jackson Regular Republican Organization. This is pure politics, they want to use a township building and use taxpayer's money to run the building. This is a political agenda to deceive the taxpayers. They are going to hold a Regular Republican Meeting on those budget dates in town hall.

COMMITTEEMAN REILLY: He stated he offered open public budget workshops because he thinks giving only an hour prior to a regularly scheduled township meeting is inadequate for the public to digest or have the opportunity of cross dialogue with their elected officials on a 780 page document. He believes open public budget workshops

should be reinstated and the budget should be the only topic for discussion on meetings scheduled either on nights or weekends so the public has the opportunity to interact with elected officials, the administrator and department heads and go line item by line item through the budget. As far as this being political, it is absolutely a political issue, but he didn't make it one. He sat up here and gave all five members of this Committee the opportunity to vote to have those open public budget workshops and only Committeeman Seda joined him in this effort. He is just trying to get the word out that they are opening up the process to the public.

DEPUTY MAYOR KAFTON: He stated that Mr. Reilly never sat down with Administrator Salerno to talk about this budget. It says in his ad that the Republicans, Josh Reilly and Mark Seda, "need your support to cut this tax spend budget". He stated that this is his budget too and he has done nothing to try and cut this budget, but now he is going to hold these workshops. Beyond the fact that he and Mr. Seda along with the Regular Republic Organization paid for this, they didn't even go to the Municipal Clerk's office to have this advertised so that the rest of the Township Committeemen could attend these budget meetings. He explained that the rest of the Committee voted not to support having these workshops because we already have two meetings going on. This is pure politics because it is paid for by the Republican Organization. Mr. Reilly is attacking this administration of which he is a part of and he isn't concerned with the rest of the Committee because he didn't make sure it was advertised so the rest of the Committee could attend.

MAYOR BRODERICK: He thanked the Jackson Band for their participation in the New York City St. Patrick's Day Parade. He had the opportunity to march with them in the parade and was very honored. The teen dance last Friday was another success there was over 210 participants from our community. Last Saturday he participated in the Youth Crime Watch Group Program. Jackson Township has been earmarked as the first in the State of New Jersey to participate in this program. The Crime Watch Program gets involved in many different facets of the community, but mainly in the schools. He was amazed how much participation they have across the nation. He thanked a Sergeant from the Virginia Police Department, who came up on his on time. They were astounded by the work of Patrolman Pejoski who is the SRO officer at McAuliffe Middle School and Lt. Ferrarelli who put the program together. He congratulated Patrolman Pejoski for the outstanding job he did and they are very proud to have a police officer like him participating in the SRO program. He looks to be involved with this program much more through the year and assist them in any way he can. He then thanked everyone who participated in the buffet breakfast for the Muend family because it brought in some needed funds for their family. He went on to say that on January 1st Mr. Reilly and Mr. Seda stated their desire to work with the majority of the Jackson Township Committee in a bi-partisan way, since January 1st they have betrayed both their pledge and their promises to the residents of Jackson Township. They have repeatedly accused this administration of concealing information and not providing them with information they say they needed to do their jobs. Now they claim they need their own budget workshops to discuss the 2005 budget because these official meetings are not sufficient. This is nothing more than a clever attempt to hide the truth. If you consider the facts you will understand their game. Fact 1 is that this budget contains a 2.9 cent increase in the municipal tax rate. Even with this rate included the municipal tax rate in Jackson Township is still lower this year than the rate inherited in the year 2000. This year's rate will be 59.9 cents per \$100 assessed. In 1999 the last year of the prior Republican majority, their proposed rate was 68.2 cents per \$100 of assessed value. It doesn't please him that after 5 years of tax cuts and tax stability they have to adjust a small increase in the municipal tax rate. They are still going to have a rate of 8.3 cents less than that charged by the GOP administration in 1999. It is for this reason that Committeeman Reilly and Committeeman Seda want to talk about workshops because over the last five years they have kept their promise to cut taxes and return the excess revenue to the public. Committeeman Reilly voted against two budgets that provided residents with tax stability. Fact 2 is that they are providing the public with over 800 pages of documents and supporting data on-line, scheduled two budget workshops and he has asked the Township Administrator to join him at a monthly "Meet the Mayor" meeting on April 7th. The public is being afforded these three public forums in which the budget can be discussed, reviewed and criticized. These are three forums in addition to the mandatory

budget hearing required by law. The public was also invited to meet personally with the Township Administrator to discuss concerns. There was one resident that met with him for over two hours last week and seemed very satisfied. Their open door approach does not require publicity stunts to succeed. Fact 3 is that in 1995 and 1996 the Republican Mayor of Jackson Township stated in his annual budget message the simple facts about the so-called budget workshops that Mr. Reilly spoke about. In 1995 Mayor Pete Carlson stated "they are disappointed this year with the limited participation of Jackson taxpayers". In 1996 Mayor Pete Carlson stated, "unfortunately not many people attended this year, but at least every single person had the opportunity." Mayor Broderick agrees with that last statement and the process they have in place is intended to provide every resident with an opportunity to be heard. Some already have and some surely will, but the idea that they have done anything to stifle public comment is a lie and politics at it's worst. Tonight he renewed his pledge to Jackson residents if they have any questions, comments or constructive criticism regarding the budget he is here willing to listen because he wants to learn from their thoughts and ideas. He will not let politics get in the way of adopting someone's better idea if he is convinced it will benefit Jackson Township residents.

BUDGET WORKSHOP/PUBLIC DISCUSSION – 2005 MUNICIPAL BUDGET

TOWNSHIP CLERK EDEN: At this time, we welcome public discussions concerning matters relating to the 2005 Municipal Budget. Anyone wishing to address the Committee may do so at this time. Please state your name, spell it and please give your address.

Administrator Salerno gave a slide presentation depicting the 2005 Proposed Budget

WILLIAM SANTOS, 456 LEMING ROAD: He asked if this is a workshop or a public hearing on the budget? Mayor Broderick explained that the budget is up for criticism, concerns and comments that will be addressed by the administrator. Administrator Salerno explained that this is a workshop discussion on the budget and the public hearing is advertised for April 11th. Mr. Santos stated that he looked up the definition of workshop and it defines it as a meeting where productive work on a small scale is carried out. It seems like the residents are suppose to know how the budget operates and what questions to ask. He explained that any workshop he attended the people running the meeting helped the participants through that meeting and tried to answer their questions. He then went on to question a part of the budget under Township Administration/Salary and Wages (Sheet 12) compared to the slide presentation and asked what the amount appropriated in 2004 vs. 2005 was and the expended amount? Mr. Salerno explained that Mr. Santos should be looking at the State document number that reflects the salaries of the administrator, secretary and aide to the mayor and one additional position. The official document is the state document and that is the number you go by. This was a slide presentation and there seems to be a typo. Mr. Salerno explained that the slide presentation reflects the budget he is proposing with personnel transfers. This budget is reflecting the personnel that are currently assigned. Committeeman Giblin stated that if you look at the two lines there is an increase of \$17,793 to that particular line. Mr. Santos stated that he went into the State budget document and went to Administrative/Executive - \$379,000, added in Human Resources - \$102,000 and it adds up to \$482,907 in 2005 as opposed to \$403,897 in 2004 adding up the same numbers. There is a 20% increase and he has a problem with that. Mr. Salerno explained that Human Resources was created by this Committee in March 2004 and is reflected as its own department (2 people) for a full year. There is also an added position into the Department of Administration. Committeeman Giblin asked Mr. Santos if he had a recommendation for that line? Mr. Santos feels since there is a 20% increase they should eliminate the position that Mr. Salerno proposed for \$31,000. He is trying to understand how these numbers developed because the very first item he looks at is incorrect. Administrator Salerno explained that the State document is correct and if you add up everyone's salaries you will come to that number. He explained he had said there is two weeks that people can review the books and computer sheets, etc. and that is what Mr. Santos did "good job". Mr. Santos went on to say that under Subsequent Taxes he sees it includes the position that he has read so much about. He asked what the title of

that position is? Mr. Salerno explained that it is being budgeted for almost 60% of the year. It would be for a professional Certified Assessor, which he is still talking to the Tax Assessor about. Committeeman Giblin explained that it would be a Township Committee decision, but the Assessor has asked for additional personnel and it would be up to him to decide where to utilize it. Mr. Santos spoke about the Police Department and he noticed that there was a significant increase from 2004 to 2005 and he was trying to understand why. Administrator Salerno explained that one number reflects the salaries in 2002 when the township was in arbitration and at that time the township in budgets between 2002 and 2005 had put money in various accounts to satisfy an arbitration award. Those salaries were budgeted in previous budgets, however when you look at the 2004 Police budget under Salaries and Wages and you compare that number that is being budgeted today without the accounting that was done in the previously budgeted accounts to cope with the raises that is the difference you are going to see. They are recognizing a three-year increase. Mr. Santos said he finds there is an oversight where the Cops Program was excluded from the CAP of \$803,810.00 that was used last year. Last year it was appropriated outside the CAP and appropriated this year inside the CAP. They spent \$803,810.00 in salaries and wages for the Cops program in 2004. That belonged inside the CAP so that \$1.6 Million figure is inadequate. Committeeman Giblin stated that when you look at the two different categories for 2004 and 2005 whether it is inside or outside the cap, if we had done it the other way they would have been attacked anyway for overspending in the Police Department. There is an increase in the Police Department for a proposed new position and money that slowly backs out of the grant that they are going to have to fully fund. Whether it is outside or inside the cap it is still money the Police Department spent. They tried to show the public that this is the amount we are going to spend in 2005. Administrator Salerno stated that we are getting involved in semantics as to whether a budget was budgeted inside or outside the CAP. What is before him is a comparison of what was needed one year versus what is needed this year. Committeeman Giblin stated that they feel the Police Department does a fine job. They provided the information on what it costs to fully fund the Police Department in 2005 and that is \$8.2 Million Dollars. Mr. Santos stated that the \$1.6 Million number is not true. He asked for a detail description of how those numbers were arrived at and added that these numbers in Administration and the Police Department are very misleading. Committeeman Giblin asked Mr. Salerno to supply Mr. Santos with the information he requested. Mayor Broderick asked Mr. Santos if he would like time with Mr. Salerno to sit down and go over the budget? Administrator Salerno explained that all the numbers were arrived at by comparing the 2004 numbers in budgets and expenditures to what is needed in 2005 with the various increases that were needed to fund the budget. He will answer how those numbers were arrived at and get that information to him. Mr. Santos went on to speak about State budget sheet 30 he sees \$76,000 was budgeted in 2004 and 2005 and asked how many years remaining to pay off that appropriation? Administrator Salerno replied he believes that there is three years remaining. Mr. Santos stated that on page 39 it says two years and he believes there is a credibility issue. Mayor Broderick told Mr. Santos that he knew the answer and he was trying to bait somebody.

GARY BLACK, 76 LEWIS LANE: He began by saying that he has been here an hour and there has been discrepancies in numbers and that is why they need to go back to the open budget workshops. He has a series of questions regarding the presentation, but he now questions the paper he is looking at. He stated for the record he didn't hear anybody question the Police Department just the accounting. He stated that he wanted to talk about insurance. They recently switched insurance carriers with the idea of saving money. The amount in 2004 - \$3.449 Million is lower then - \$3.515 Million. Administrator Salerno explained that State Health Benefits program increased and if he is referring to the general liability and workers compensation issue when the township received quotes on both of them the program that the township entered into was about \$88,000 less for the renewal. He believes in 2005 he sees \$400,000 in liability and \$400,000 in workers compensation. The reason why it was split 50/50 is because the Garden State Fund does not quote it out as the Ocean County Fund did. Mr. Black went on to talk about the past budget workshops and how they went line item by line item with department heads. At the last budget workshop they talked about whether they needed filing cabinets or not and that wasn't political it wasn't in any flyer. He commended both administrations Republicans and Democrats for having these open public meetings

because this was the only process he has ever seen like that and it is a great process. Mayor Broderick felt that they had more attendance this evening than they ever had at one of those budget workshops. Deputy Mayor Kafton explained that they feel that the budget workshops are much better on a township meeting night because you get more people out who can view the budget and see the budget process. The meetings that Mr. Reilly and Mr. Seda are going to have he had attended in the past and the people in the audience are political opponents to those sitting up there. Mr. Black then presented the Committee with a copy of Ocean County's budget, which shows expenditures line by line and said he would like to see the budget look like that in the future. Administrator Salerno explained that they have that on line in addition to the books and there are copies of every page in the budget for every account line by line. It is 200 plus pages and it gives you a three year history, etc. He doesn't believe the County does it any better than they do. He explained that the numbers they accounted he is willing to sit with Mr. Santos or anybody who wants to go over the numbers they are budgeting and the numbers expended and credited/debited towards those accounts last year. The departments asked for \$35.244 Million Dollars and he is recommending \$32.455 Million Dollars. He already went through it line by line and made \$2 Million plus worth of cuts. Last year the township expended on a \$31 Million Dollar budget and this year he is asking for \$32.455 Million Dollars and the difference is in salary wages, benefits, and pension costs. The tax payment equals \$266,000 and we are basically looking for 2.9 cents or \$750,000 and that is what we need to fund the budget at the current service levels. He explained there are six basic functions and if anyone would like to look at one of the functions and recommend reductions or increase revenue draw downs, etc. that is what they have to talk about. They are not going to get that by talking about filing cabinets because he already looked at those kinds of things.

MAYOR BRODERICK: He stated at this time they will move forward with regular business and resume the budget workshop after the Township Committee Meeting is adjourned.

BUDGET WORKSHOP CONTINUED AFTER TOWSHIP COMMITTEE MEETING ADJOURNED (SEE PAGE 35)

7:30 PM

BILLS AND CLAIM

MOTION TO APPROVE BILLS AND CLAIMS BY: GIBLIN

MOTION SECONDED BY: KAFTON

YES: GIBLIN, REILLY, KAFTON & BRODERICK

ABSTENTIONS: REILLY (JCA)

NO: REILLY (CME)

ABSENT: SEDA

CHECK#	VENDOR	AMOUNT
068300	JACKSON TOWNSHIP P/R ACCOUNT	568,486.80
068301	JACKSON TOWNSHIP P/R ACCOUNT	43,993.98
068397	A.C. MOORE, INC.	101.72
068398	ACTION OFFICE SUPPLIES INC.	1,248.36
068399	AIR BRAKE & EQUIPMENT INC.	550.00
068400	ALFONSO & MARIA ALDER	122.22
068401	AMERICAN TRANSMISSION	900.00
068402	ARMOR HOLDINGS INC.	1,075.00
068403	ARROW LOCKSMITH & SECURITY INC.	184.50
068404	ANIMAL WELFARE FEDERATION NJ	90.00
068405	BAYWAY LUMBER	568.32
068406	BEYER BROTHERS CORP.	233.41
068407	BIRDSALL ENGINEERING, INC.	9,000.00
068408	B.J. TOWING	77.50
068409	BOARD OF FIRE COMMISSIONERS	66,448.75
068410	BRICK STARTER & ALTERNATOR, INC.	96.00
068411	CARLSON'S AUTOMOTIVE BODY	884.58

068412	CDW GOVERNMENT, INC.	361.56
068413	COHENS MODERN PRINT SVCE. INC.	68.00
068414	METROPOLITAN INSURANCE CO.	1,222.92
068415	COMPUMASTER	297.00
068416	JANICE CONNOR, PETTY CASH	109.53
068417	CONTROL PERSONS ASSOCIATION OF	30.00
068418	CONFERENCE COPY, INC.	201.00
068419	COSTCO WHOLESALE 229	87.90
068420	COUNTRYWIDE – TAX DEPT.	1,651.67
068421	COUNTY LINE HARDWARE	52.17
068422	STEVEN CUCCI, ESQ.	528.00
068423	DELTA DENTAL PLAN OF N.J. INC.	19,392.04
068424	DELTA PRODUCTS, INC.	1,190.12
068425	DELORME	356.85
068426	DEPTCOR/BUREAU OF	302.00
068427	DIRECT SAFETY CO.	56.00
068428	DOWNS FORD, INC.	170.71
068429	EDWARDS TIRE COMPANY, INC.	4,673.00
068430	EINHORN CONSTRUCTION	255.15
068431	ELITE PETROLEUM, INC.	428.04
068432	EMERGI-CLEAN INC.	365.00
068433	ETW CORPORATION	284.08
068434	EXCAVATING MATERIALS &	5,256.00
068435	FAIRLITE ELECTRIC SUPPLY CO.	430.03
068436	FALLON & FALLON LLP	20,000.00
068437	FERGUSON ENTERPRISES, INC.	38.27
068438	FIREKING SECURITY PRODUCTS	35.00
068439	GANN LAW BOOKS INC.	42.00
068440	GENERAL CODE PUBLISHERS CORP.	1,339.00
068441	LAW OFFICES OF EDMUND GLASNER	3,333.33
068442	GPANJ	195.00
068443	GRANTURK EQUIPMENT CO., INC.	226.39
068444	HENRY GOSSARD dba/H & D FIRE	200.00
068445	EDWARD A. HLAVACH, C.P.A.	1,150.00
068446	HUNTER JERSEY PETERBUILT	344.10
068447	IACP	100.00
068448	INDUSTRIAL WELDING SUPPLY INC.	450.63
068449	INTERNATIONAL TRUCK OF CENTRAL	139.99
068450	INTERNATIONAL CODE COUNCIL	408.99
068451	INTERNATIONAL SALT COMPANY	29,849.44
068452	JACKSON TWP. MUN. UTILITIES AUTH	4,658.42
068453	JACKSON COMMUNITY SCHOOL	44.00
068454	JERSEY CENTRAL POWER & LIGHT	VOID .00
068455	JERSEY CENTRAL POWER & LIGHT	22,973.88
068456	A-1 JDK SPECIALTIES	200.00
068457	JERZ MECHANICAL INC.	320.00
068458	K. HOVNANIAN	1,700.07
068459	KING, KITRICK, JACKSON & SHEEHAN	VOID .00
068460	KING, KITRICK, JACKSON & SHEEHAN	5,144.84
068461	LEOPOLD KISSLING	36.00
068462	SLAWOMIR & IWONA KOSSOWSKI	2,057.43
068463	LANIGAN ASSOCIATES, INC.	89.00
068464	LAVALLETTE HARDWARE SUPPLY	630.75
068465	METROPOLITAN LIFE INSURANCE CO	13,789.22
068466	METEORLOGIX	306.00
068467	MIRACLE CHEMICAL COMPANY	108.60
068468	MONARCH ELECTRIC CO.	1,524.87
068469	N.J. CONSERVATION FOUNDATION	170.00
068470	NEW JERSEY NATURAL GAS	VOID .00
068471	NEW JERSEY NATURAL GAS	14,639.41
068472	NEW JERSEY RECREATION & PARK	245.00
068473	STANLEY & LORI O'BRIEN	1,125.90

068474	OCEAN COUNTY BOARD OF HEALTH		3,007.00
068475	OCEAN COUNTY NEWSPAPERS, INC.		.00
068476	OCEAN COUNTY NEWSPAPERS, INC.		550.57
068477	OCEAN COUNTY RECYCLING		177.24
068478	OFFICE NEEDS		219.00
068479	OMNI COMMUNICATIONS CO. INC.		125.00
068480	ORLEANS INVESTMENT CORP.	VOID	.00
068481	ORLEANS INVESTMENT CORP.		16,380.00
068482	PAMILA PELLICCIO		843.74
068483	PINE BELT CHEVROLET CO., INC.		758.60
068484	POLICE & FIREMAN'S RETIREMENT		279,176.00
068485	PUBLIC EMP. RETIREMENT SYSTEM		39,736.00
068486	QUALITY COMMUNICATIONS, INC.		468.75
068487	RADIO SHACK		239.93
068488	RAGAN DESIGN GROUP	VOID	.00
068489	RAGAN DESING GROUP		10,517.51
068490	RESOURCE TITLE LLC		580.25
068491	RITTENHOUSE KERR FORD INC.		433.36
068492	RUDERMAN AND GLICKMAN, P.C.		1,125.00
068493	RUTGERS, THE STATE UNIVERSITY		260.00
068494	ANDREW J. SALERNO		500.00
068495	SHERWIN WILLIAMS COMPANY, INC.		180.58
068496	SHOPRITE/PERLMART, INC.		7.28
068497	DEBRA A. SMITH		140.61
068498	SPILL 911, INC.		696.58
068499	SPRINT		2,618.32
068500	STARKEY, KELLY, BLANEY, BAUER &		40,431.86
068501	T & M ASSOCIATES, INC.		180.00
068502	TERMINEX COMMERCIAL		1,757.64
068503	TOTAL LUBRICATION SVC & SUPPLY		1,614.15
068504	TRENTON BRAKES, INCORPORATED		1,094.84
068505	TRICO		409.31
068506	JEROME J. TURNABACH, ESQ.		200.00
068507	MICHAEL CEPPALUNI dba/UNITED		190.00
068508	USHER PUBLISHING COMPANY, INC.		129.00
068509	U.S. MUNICIPAL SUPPLY INC.		1,117.99
068510	VERIZON	VOID	.00
068511	VERIZON		3,035.71
068512	BILL WAGNER AND SON		660.00
068513	WALTER R. EARLE CORPORATION		230.13

CHECK#	VENDOR	AMOUNT
060356 – 060362	GENERAL TRUST	44,498.50
060867 – 060876	PARKS & REC	5,044.70
000301	DOG	1,195.20
002084	SUBDIVISION	8,401.50
002389 & 002409 – 002435	DEVELOPERS	79,057.48

<u>CAPITAL</u>		
CHECK#	VENDOR	AMOUNT
060310	DELL MARKETING L.P.	3,310.95
060311	GOPCPLUS.COM	1,790.00
060312	HENKELS & MCCOY, INC	3,080.00
060313	JACKSON TWP. MUN UTILITIES AUTH	116,925.80
TOTAL		125,106.75



ORDINANCES, SECOND READING:

18-05

TITLE: AN ORDINANCE OF THE TOWNSHIP OF JACKSON, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING CHAPTER 105 OF THE ADMINISTRATIVE CODE OF THE TOWNSHIP OF JACKSON ENTITLED “VEHICLES, UNLICENSED”

PUBLIC HEARING OPENED: NO ONE CAME FORWARD.

MOTION TO CLOSE PUBLIC HEARING BY: KAFTON

MOTION SECONDED BY: GIBLIN

YES: GIBLIN, REILLY, KAFTON & BRODERICK

ABSENT: SEDA

MOTION TO APPROVE ORDINANCE 18-05 ON SECOND READING, ADVERTISE THE NOTICE OF PASSAGE AND APPROVAL IN AN APPROVED NEWSPAPER AS REQUIRED BY LAW BY: GIBLIN

MOTION SECONDED BY: KAFTON

YES: GIBLIN, REILLY, KAFTON & BRODERICK

ABSENT: SEDA

ORDINANCE 18-05

BE IT ORDAINED by the Mayor and Committee of the Township of Jackson, County of Ocean and State of New Jersey as follows:

WHEREAS, the Township Committee of the Township of Jackson desires to broaden the scope of authority of the Jackson Township Police Department to control and regulate unlicensed vehicles within the Township;

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Jackson, County of Ocean, State of New Jersey, as follows:

1. Chapter 105 of the Township Code entitled “Vehicles, Unlicensed” is hereby amended by deleting the following language of Section 105-3:

“It shall be unlawful for any person to operate or permit and suffer to be operated a motor-driven vehicle, as defined herein, within the Township of Jackson under the following circumstances:”

2. The following language shall be added to Section 105-3 in place of the deleted language:

“It shall be unlawful for any person to operate, permit and suffer to be operated, park or let stand a motor-driven vehicle, as defined herein, within the Township of Jackson under the following circumstances:”

3. Severability
Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

4. Effective date
This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced and passed on first reading at a regular meeting of the Township Committee of the Township of Jackson, in the County of Ocean, State of New Jersey, held on the 14th day of March, 2005, and will be considered for second reading and final passage at the regular meeting of said Governing Body to be held on the 28th day of March, 2005 at 7:30 P.M. or as soon thereafter as this matter can be reached, at the meeting room of the Municipal Building in said Township, at which time all persons interested shall be given an opportunity to be heard concerning this Ordinance.

Prior to the second reading, a copy of this Ordinance shall be posted on the Bulletin Board in the Municipal Building and copies shall be made available at the Township Clerk's Office in said Municipal Building to members of the general public who shall request such copies.

**ANN MARIE EDEN, RMC
TOWNSHIP CLERK**

19-05

TITLE: CALENDAR YEAR 2005 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

PUBLIC HEARING OPENED:

WILLIAM SANTOS, 457 LEMING ROAD: He asked what this ordinance does? Administrator Salerno explained that this allows the township to bank the difference between what it is entitled to under the cap law and what it is using and it allows them to use it within the next two budget years. Mr. Santos stated there has been a 2 ½ or 3 ½ percent increase and asked what that translates into? Committeeman Reilly said the amount is \$210,756.85. He stated he is opposed to spending that additional amount of money in the future. He thinks government at all levels need to do a little belt tightening instead of looking ahead to the future to spend more money. He feels it is unnecessary and they should vote no to this.

MOTION TO CLOSE PUBLIC HEARING BY: GIBLIN

MOTION SECONDED BY: KAFTON

YES: GIBLIN, REILLY, KAFTON & BRODERICK

ABSENT: SEDA

MOTION TO APPROVE ORDINANCE 19-05 ON SECOND READING, ADVERTISE THE NOTICE OF PASSAGE AND APPROVAL IN AN APPROVED NEWSPAPER AS REQUIRED BY LAW BY: GIBLIN

MOTION SECONDED BY: KAFTON

YES: GIBLIN, KAFTON & BRODERICK

NO: REILLY

ABSENT: SEDA

COMMITTEEMAN REILLY: He explained that he is voting "no" and he agrees with Mr. Santos that they should start living within their own means.

ORDINANCE 19-05

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5%

unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Jackson in the County of Ocean finds it advisable and necessary to increase its CY 2005 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5 % increase in the budget for said year, amounting to \$ 210,756.85 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Jackson, in the County of Ocean, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2005 budget year, the final appropriations of the Township of Jackson shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$ 737,649.98, and that the CY 2005 municipal budget for the Township of Jackson be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced and passed on first reading at a regular meeting of the Township Committee of the Township of Jackson, in the County of Ocean, State of New Jersey, held on the 14th day of March, 2005, and will be considered for second reading and final passage at the regular meeting of said Governing Body to be held on the 28th day of March, 2005 at 7:30 P.M. or as soon thereafter as this matter can be reached, at the meeting room of the Municipal Building in said Township, at which time all persons interested shall be given an opportunity to be heard concerning this Ordinance.

Prior to the second reading, a copy of this Ordinance shall be posted on the Bulletin Board in the Municipal Building and copies shall be made available at the Township Clerk's Office in said Municipal Building to members of the general public who shall request such copies.

**ANN MARIE EDEN, RMC
TOWNSHIP CLERK**

20-05

TITLE: AN ORDINANCE OF THE TOWNSHIP OF JACKSON AMENDING CHAPTER 109 ARTICLE VI (Non Pinelands Area Zoning District Requirements) of the MUNICIPAL LAND USE AND DEVELOPMENT CODE OF THE TOWNSHIP OF JACKSON AND ADOPTING AMENDMENTS TO THE ZONING MAP OF THE TOWNSHIP

PUBLIC HEARING OPENED: NO ONE CAME FORWARD.

MOTION TO CLOSE PUBLIC HEARING BY: KAFTON

MOTION SECONDED BY: GIBLIN

YES: GIBLIN, REILLY, KAFTON & BRODERICK

ABSENT: SEDA

**MOTION TO APPROVE ORDINANCE 20-05 ON SECOND READING,
ADVERTISE THE NOTICE OF PASSAGE AND APPROVAL IN AN APPROVED
NEWSPAPER AS REQUIRED BY LAW BY: GIBLIN**

MOTION SECONDED BY: KAFTON

YES: GIBLIN, REILLY, KAFTON & BRODERICK

ABSENT: SEDA

DEPUTY MAYOR KAFTON: He stated that he spoke to Ragan Design Group regarding this because what they have in front of them is a little deceiving and he wanted to clarify it. Under Neighborhood/Commercial Zone it shall be amended as follows: restaurants, however drive-in and drive-thru restaurants are not permitted. The ordinance will change it so it reads that Neighborhood/Commercial Zones do not permit drive in restaurants. It also says Highway/Commercial Zones will be amended as follows: restaurants with or without liquor licenses including drive thru, fast food restaurants where space permits safe traffic movement, drive in restaurants are not permitted. His understanding is that those types of restaurants are permitted in the Highway Zone, but are not permitted in the Neighborhood/Commercial Zone? Attorney Starkey explained he is correct, but drive-in restaurants are not permitted in either zone. Deputy Mayor Kafton asked why they are not permitting drive in restaurants? Mayor Giblin stated they feel it is a bad idea to set a precedent where these establishments can have a liquor license and people would be able to drive thru and get alcohol. There might also be loud noise in certain areas, etc.

ORDINANCE 20-05

WHEREAS, the Township Committee desires to enact ordinance provisions that will make the zoning requirements in the Township consistent with the recommendations set forth in the Master Plan and Master Plan Re-examinations; and

WHEREAS, a contradiction regarding permitted uses has been encountered within the HC and NC zoning districts

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Jackson, County of Ocean, State of New Jersey as follows:

I. Chapter 109 shall be amended as follows:

1. Section 109-51 NC Neighborhood Commercial zone shall be amended as follows:

(revise)

A(28) Restaurants, however, drive-through restaurants and drive-in restaurants are not permitted

2. Section 109-52 HC Highway Commercial zone shall be amended as follows:

(revise)

A(22) Restaurant with or without a liquor license, including drive-through and fast food restaurants where space permits safe traffic movement. Drive-in restaurants are not permitted.

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced and passed on first reading at a regular meeting of the Township Committee of the Township of Jackson, in the County of Ocean, State of New Jersey, held on the 14th day of March, 2005, and will be considered for second reading and final passage at the regular meeting of said Governing Body to be held on the 28th day of March, 2005 at 7:30 P.M. or as soon thereafter as this matter can be reached, at the meeting room of the Municipal Building in said Township, at which time all persons interested shall be given an opportunity to be heard concerning this Ordinance.

Prior to the second reading, a copy of this Ordinance shall be posted on the Bulletin Board in the Municipal Building and copies shall be made available at the Township Clerk’s Office in said Municipal Building to members of the general public who shall request such copies.

**ANN MARIE EDEN, RMC
TOWNSHIP CLERK**

ORDINANCE FIRST READING

21-05

TITLE: AN ORDINANCE OF THE TOWNSHIP OF JACKSON AUTHORIZING THE SALE OF TOWNSHIP OWNED LAND KNOWN AS BLOCK 56.17, LOT 16, ALSO KNOWN AS 320 FARADAY AVENUE

MOTION TO APPROVE ORDINANCE 21-05 ON FIRST READING, ADVERTISE THE APPROVAL AND NOTICE OF SECOND READING AND PUBLIC HEARING TO BE HELD ON, APRIL 11,2005 BY: GIBLIN

MOTION SECONDED BY: BRODERICK

YES: GIBLIN, REILLY & BRODERICK

NO: KAFTON

ABSENT: SEDA

ORDINANCE 21-05

WHEREAS, the Township is permitted in accordance with N.J.S.A. 40A:12-13(b)(5) to sell municipally owned land to an adjoining property owner without public auction, subject to certain conditions; and

WHEREAS, the Township has received an indication of interest from an adjoining landowner for land designated as Block 56.17, Lot 16, also known as 320 Faraday Avenue (the “Property”), which Property is less than the minimum size required for development under the Township zoning ordinance; and

WHEREAS, the Property is approximately 5,000 square feet in size, has no access to public roadways, and contains a single, dilapidated residential structure, which shall be removed as a condition of any sale; and

WHEREAS, an appraisal report dated September 2, 2004, by Peter Maher, SRA, has provided a fair market value for the property of \$8,800; and

WHEREAS, the Township has obtained an estimate for removal of the residential structure located on the property from Lertch Wrecking Company, dated March 12, 2005, which estimates the cost of removal at \$9,600; and

WHEREAS, the Township has determined that the Property is not needed for public use; and

WHEREAS, the Township will offer the property in writing to all adjoining property owners within ten (10) days of the effective date of this ordinance, which shall

provide that all such landowners shall have twenty (20) days from the date of notice to respond with an offer in writing; and

WHEREAS, the Township desires to authorize the sale of land, pursuant to the provisions of N.J.S.A. 40A:12-13; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Jackson, County of Ocean and State of New Jersey, as follows:

1. The property owned by the Township that is designated as Block 56.17, Lot 16, also known as 320 Faraday (the "Property"), is authorized to be offered at private auction to all adjoining landowners, in writing, by notice sent to such landowners within ten (10) days of the effective date of this ordinance. Said notice shall provide that all such landowners shall have twenty (20) days from the date of such notice to submit a written offer to the Township for the purchase of such property, in accordance with the provisions of N.J.S.A. 40A:12-13(b)(5).
2. The sale of the Property shall be conditioned on the removal of the residential structure located on the Property, which shall be subject to reversion to the Township in the event that the structure is not removed within thirty (30) days of closing.
3. Final approval of the sale shall be accomplished by resolution adopted by the governing body.
4. If any section, paragraph, subdivision, clause or provision of this ordinance shall be adjudged invalid by a court of competent jurisdiction, such adjudication shall apply only to that section, paragraphs, subdivision, clause or provision so adjudged and the remainder of this ordinance shall be deemed valid and effective.
5. This ordinance shall take effect immediately upon final passage and publication as required by law.

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced and passed on first reading at a regular meeting of the Township Committee of the Township of Jackson, in the County of Ocean, State of New Jersey, held on 28th day of March, 2005, and will be considered for second reading and final passage at the regular meeting of said Governing Body to be held on the 11th day of April, 2005, at 7:30 P.M. or as soon thereafter as this matter can be reached, at the meeting room of the Municipal Building in said Township, at which time all persons interested shall be given an opportunity to be heard concerning this Ordinance.

Prior to the second reading, a copy of this Ordinance shall be posted on the Bulletin Board in the Municipal Building and copies shall be made available at the Township Clerk's Office in said Municipal Building to members of the general public who shall request such copies.

**ANN MARIE EDEN, RMC
TOWNSHIP CLERK**

DATED: 3/28/05

22-05

**AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF JACKSON AUTHORIZING THE ACQUISITION
OF PROPERTY DESIGNATED AS VARIOUS BLOCKS AND
LOTS AND AUTHORIZING SUCH FURTHER ACTION AS MAY
BE NECESSARY TO OBTAIN TITLE**

**MOTION TO APPROVE ORDINANCE 22-05 ON FIRST READING,
 ADVERTISE THE APPROVAL AND NOTICE OF SECOND READING AND
 PUBLIC HEARING TO BE HELD ON, APRIL 11,2005 BY: GIBLIN
 MOTION SECONDED BY: KAFTON
 YES: GIBLIN, REILLY, KAFTON & BRODERICK
 ABSENT: SEDA**

ORDINANCE 22-05

WHEREAS, the Township Committee has determined that the acquisition of certain property designated as the following blocks and lots on the Township Tax Map is necessary and suitable for public purposes:

<u>Block</u>	<u>Lot</u>	<u>Acres</u>
121.05	4	0.98
121.06	10	0.663
121.07	12	0.95
	32	0.092
	33	2.62
121.08	1	1.06
	2	0.046
	3	0.046
	4	0.046
	5	0.184
	6	0.286
	13	1.34
	17	0.184
121.11	33.01	0.74
	33.02	0.33

WHEREAS, said parcels consist of approximately 9.567 total acres of vacant land, located near the intersection of County Line Road and Brewers Bridge Road; and

WHEREAS, an agreement has been negotiated for the purchase of said parcel for the purchase price of \$250,000.00; and

WHEREAS, the Township’s Chief Financial Officer has certified that sufficient funds have been appropriated for the acquisition.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Jackson, County of Ocean, State of New Jersey, as follows:

1. The Mayor is hereby authorized to execute such documents as are determined necessary by the Township Attorney to acquire the property designated above for the purchase price of \$250,000.00, including a contract.
2. The Township Treasurer is hereby authorized to wire to the trust account of the Township Attorney funds not to exceed \$265,000.00 for the purpose of acquiring the property designated above and providing for the payment of all closing costs.

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced and passed on first reading at a regular meeting of the Township Committee of the Township of Jackson, in the County of Ocean, State of New Jersey, held on March 28, 2005 and will be considered for second reading and final passage at the regular meeting of said Governing Body to be held on the 11th day of April, 2005, at 7:30 P.M. or as soon thereafter as this matter can be reached, at the meeting room of the Municipal Building in said Township, at which time all persons interested shall be given an opportunity to be heard concerning this Ordinance.

Prior to the second reading, a copy of this Ordinance shall be posted on the Bulletin Board in the Municipal Building and copies shall be made available at the Township Clerk's Office in said Municipal Building to members of the general public who shall request such copies.

**ANN MARIE EDEN
TOWNSHIP CLERK**

MEDAL PRESENTATION: CUB SCOUT PACK 104

MAYOR BRODERICK: He asked Meredith Acacia to come up and call out the names of the boys who would be receiving medals.

MAYOR BRODERICK: He asked Kevin ? to come up who is a member of the Jackson Soccer Club and many other supporting organizations. The Mayor signed a lease agreement for the soccer club's land on Jackson Mills, which they hope to develop and add eleven new fields.

PROCLAMATION: EDITH COOPER

MAYOR BRODERICK: He read from a proclamation stating that Edith Cooper was born on April 5, 1915 and he congratulated her on her 90th birthday. He declared April 5, 2005 as Edith Cooper day in Jackson Township in celebration of her 90th birthday.

PUBLIC HEARING OPENED, RESOLUTIONS ONLY: NO ONE CAME FORWARD.

MOTION TO CLOSE PUBLIC HEARING, RESOLUTIONS ONLY BY: KAFTON

MOTION SECONDED BY: GIBLIN

YES: GIBLIN, REILLY, KAFTON & BRODERICK

ABSENT: SEDA

RESOLUTION 180R-05

TITLE: ADOPT TOWNSHIP OF JACKSON STORMWATER MANAGEMENT PLAN PURSUANT TO THE STATE OF NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION N.J.A.C. 7:8-4.3a1

MOTION TO APPROVE BY: KAFTON

MOTION SECONDED BY: GIBLIN

YES: GIBLIN, REILLY, KAFTON & BRODERICK

ABSENT: SEDA

WHEREAS, the State of New Jersey Department of Environmental Protection has mandated under N.J.A.C. 7:8-4.3a1 Tier A Municipalities adopt and implement a Stormwater Management Plan by April 1, 2004; and

WHEREAS, the Township of Jackson wishes to adopt and implement a Stormwater Management Plan pursuant to N.J.A.C. 7:8-4.3a1; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Jackson, County of Ocean and State of New Jersey, as follows:

1. That the Mayor and Township Committee wish to formally adopt the Municipal Stormwater Management Plan of the Township of Jackson.
2. The Township Engineer, Daniel Burke, P.E., is authorized and directed to forward a copy of the Jackson Township Municipal Stormwater Management Plan dated March 2005 to the State of New Jersey Department of Environmental Protection.
3. A copy of this Stormwater Management Plan is on file and available for public inspection at the Township Clerk’s Office located at 95 West Veterans Highway, Jackson, New Jersey.
4. That upon the adoption of the within resolution, the Township Clerk is authorized and directed to forward a certified copy of it to the State of New Jersey Department of Environmental Protection, Township Administrator, Township Engineer and any other interested parties.

DATED: 3/28/05

**ANN MARIE EDEN, R.M.C.
TOWNSHIP CLERK**

RESOLUTION 181R-05

TITLE: RESOLUTION OF THE TOWNSHIP OF JACKSON, OCEAN COUNTY, NEW JERSEY IN SUPPORT OF THE ACQUISITION OF BLOCK 151.01, LOT 22 BY THE OCEAN COUNTY NATURAL LANDS TRUST FUND

MOTION TO APPROVE BY: KAFTON

MOTION SECONDED BY: GIBLIN

YES: GIBLIN, REILLY, KAFTON & BRODERICK

ABSENT: SEDA

WHEREAS, the Township Committee recognizes that the preservation of open space is vital to maintaining the quality of life in the Township of Jackson; and

WHEREAS, the voters of Ocean County overwhelmingly approved the establishment of a Natural Lands Trust Fund for the purchase of land in order to preserve open space in the County; and

WHEREAS, the owner of Block 151.01, Lot 22 located in the Township of Jackson has expressed interest in conveying said parcel to the Ocean County Natural Lands Trust; and

WHEREAS, guidelines established by the Ocean County Natural Lands Trust Fund Committee require the approval of the municipality wherein the subject lands are located; and

WHEREAS, it is the desire of the Township Committee to go on record as supporting the acquisition of Block 151.01, Lot 22 by the Ocean County Board of Chosen Freeholders as part of the Natural Lands Trust Fund Program;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Jackson, County of Ocean and State of New Jersey, as follows:

1. It hereby indicates its support for the acquisition of Block 151.01, Lot 22 in the Township of Jackson by the Ocean County Board of Chosen Freeholders as part of the Natural Lands Trust Fund Program.

2. A certified copy of this resolution shall be provided by the Office of the Township Clerk to each of the following:

- 1) Township Attorney
- 2) Township Engineer
- 3) Ocean County Planning Board
P.O. Box 2191
Toms River, NJ 08754
Attn: David J. McKeon
Assistant Planning Director
- 4) Ocean County Planning Board
P.O. Box 2191
Toms River, NJ 08754
Attn: Steven Bruder
Senior Planner
- 5) Any other interested parties

ANN MARIE EDEN, R.M.C.
TOWNSHIP CLERK

DATED: 3/28/05

CONSENT AGENDA, ONE VOTE FOR ALL OF THE FOLLOWING RESOLUTIONS:

RESOLUTION 165R-05

TITLE: AUTHORIZE TAX OVERPAYMENT REFUNDS

MOTION TO APPROVE BY: KAFTON

MOTION SECONDED BY: GIBLIN

YES: GIBLIN, REILLY, KAFTON & BRODERICK

ABSENT: SEDA

WHEREAS, it has been determined by the Township Tax Collector that the taxpayers as indicated on the attached Schedule "A" are entitled to overpayment refunds, and;

WHEREAS, it is the desire of the Township Committee to have these overpayments returned to the respective taxpayers;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Jackson, County of Ocean, State of New Jersey, that:

- 1. The Tax Collector is hereby authorized to make overpayment refunds in the amount shown and to the taxpayers, as appears on Schedule "A" which is made apart hereof.
- 2. Copies of this Resolution to the Tax Collector and respective taxpayers, and any other interested parties.

TOWNSHIP OF JACKSON

OVERPAYMENT REFUNDS

MARCH 28, 2005

<u>BLOCK</u>	<u>LOT</u>	<u>NAME</u>	<u>YEAR-QTR</u>	<u>AMOUNT</u>
66.09	31.12	EINHORN CONSTRUCTION, LLC	2004 – 2 ND	\$ 255.15

75.01	3606.607	RESOURCE TITLE, LLC	2003 – 4 TH	580.25
80.01	4	SLAWOMIR R. & IWONA KOSSOWSKI	2005 – 1 ST	2,057.43
94.01	1.13	COUNTRYWIDE TAX SERVICES CORP	2005 – 1 ST	1,651.67
94.01	21.14	ALFONSO & MARIA ALDER	2004 – 4 TH	122.22
96.01	51	PAMELA PELLICCIO	2004 – 3 RD	843.74
136	5.01	STANLEY & LORI O'BRIEN	2005 – 1 ST	1,125.90
143.06	100	K. HOVNANIAN @ JACKSON, LLC	2004 – 4 TH	1,700.07

TOTAL REFUND: \$ 8,336.43

DATED: 3/28/05

**ANN MARIE EDEN, R.M.C.
TOWNSHIP CLERK**

RESOLUTION 166R-05

TITLE: APPROVE TOWNSHIP COMMITTEE MEETING MINUTES OF FEBURARY 28, 2005

MOTION TO APPROVE BY: KAFTON

MOTION SECONDED BY: GIBLIN

YES: GIBLIN, REILLY, KAFTON & BRODERICK

ABSENT: SEDA

WHEREAS, official Minutes of Jackson Township Committee meetings have been prepared; and

WHEREAS, the Township Clerk has reviewed these Minutes and has submitted them to the Township Committee for their approval;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Jackson, County of Ocean, that:

- a. The following Minutes are hereby approved by the Jackson Township Committee:

FEBRUARY 28, 2005

- b. Copies of this resolution to any interested parties.

DATED: 3/28/05

**ANN MARIE EDEN, R.M.C.
TOWNSHIP CLERK**

RESOLUTION 167R-05

TITLE: AUTHORIZE BINGO/RAFFLE LICENSE TO: JACKSON TOWNSHIP VFW POST 4703 (RA-1067)

MOTION TO APPROVE BY: KAFTON

MOTION SECONDED BY: GIBLIN

YES: GIBLIN, REILLY, KAFTON & BRODERICK

ABSENT: SEDA

WHEREAS, certain organizations have applied to the Jackson Township Committee for permission to hold Raffles or Bingo Games within the Township for fund raisings:

NOW THEREFORE, BE I RESOLVED by the Mayor and the Township Committee of the Township of Jackson, County of Ocean, State of New Jersey, that:

1. The following application(s) are hereby approved:
#RA – 1067 – VFW POST 4703
2. Copies of the Resolution to interested parties.

ANN MARIE EDEN, R.M.C.
TOWNSHIP CLERK

DATED: 3/28/05

RESOLUTION 168R-05

TITLE: AMEND RESOLUTION 140R-05 AUTHORIZING PROPERTY SEIZED BY THE JACKSON TOWNSHIP POLICE DEPARTMENT TO BECOME THE PROPERTY OF THE TOWNSHIP OF JACKSON

MOTION TO APPROVE BY: KAFTON

MOTION SECONDED BY: GIBLIN

YES: GIBLIN, REILLY, KAFTON & BRODERICK

ABSENT: SEDA

WHEREAS, the Jackson Township Committee previously adopted resolution No. 140R-05 authorizing property seized by the Jackson Township Police Department to become the property of the Township of Jackson; and

WHEREAS, the Township Committee wishes to amend the original list to include the following

<u>Date</u>	<u>Case #</u>	<u>Name</u>	<u>Unclaimed Property</u>
07/24/1996	014726	Vinny Parnell	\$590.00
08/31/1996	019060	Erhhan Kuo	\$596.00 (*)
11/14/1997	026227	Spencer Sarrain	\$115.00
04/09/1994	403592	Jose Gonzales	\$ 2.40

(*) In lieu of \$636.00 as previously posted in Resolution No. 140R-05; and

WHEREAS, the Clerk of the Township of Jackson published a legal notice on December 29, 2004 advising the above listed individuals that the Jackson Township Police Department is in possession of unclaimed property belonging to said individuals.

WHEREAS, the Township Clerk also advised that a 60 day period of limitation would be imposed on acquiring the property, which would commence from the date of the publication of legal notice (December 29, 2004 through February 28, 2005); and

ANN MARIE EDEN, R.M.C.
TOWNSHIP CLERK

DATED: 3/28/05

RESOLUTION 169R-05

TITLE: APPROVE PARTICIPATION WITH THE STATE OF NEW JERSEY IN A SAFE AND SECURE COMMUNITIES PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY (GRANT #P-3366)

MOTION TO APPROVE BY: KAFTON
MOTION SECONDED BY: GIBLIN
YES: GIBLIN, REILLY, KAFTON & BRODERICK
ABSENT: SEDA

WHEREAS, the Jackson Township Police Department wishes to apply for funding a project under the Safe and Secure Communities Program CY 2005 (Grant #P-3366) in the amount of \$28,805.00; and

WHEREAS, the Jackson Township Committee has reviewed the accompanying application and has approved said request; and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety and Jackson Township Police Department for the purpose described in the application;

NOW, THEREFORE, BE IT RESOLVED by the Jackson Township Committee County of Ocean, State of New Jersey that:

1. As a matter of public policy Jackson Township Police Department wishes to participate to the fullest extent possible with the Department of Law and Public Safety.
2. The Attorney General will receive funds on behalf of the applicant.
3. The Division of Criminal Justice shall be responsible for the receipt and review of the applications for said funds.
4. The Division of Criminal Justice shall initiate allocations to each applicant as authorized.

WHEREAS, any property unclaimed after that date will become the possession of the Jackson Township Police Department will be disposed of pursuant to applicable law and deposited in the Jackson Township General Trust account entitled "Forfeiture Fund"; and

WHEREAS, it is the desire of the Jackson Township Committee to act upon the request of the Jackson Township Police Department as follows:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Jackson, County of Ocean and State of New Jersey, as follows:

1. That the above listed unclaimed property, originally held as evidence, now becomes the sole property of the Jackson Township Police Department and shall be disposed of pursuant to applicable law and deposited in "Special Law Enforcement Trust Account".
2. Copies of this resolution to Administrator, Chief Financial Officer, Director of Public Safety and any other interested parties.

DATED: 3/28/05 **ANN MARIE EDEN, R.M.C.**
TOWNSHIP CLERK

RESOLUTION 170R-05 – NOT USED

RESOLUTION 171R-05

TITLE: RESOLUTION OF THE TOWNSHIP OF JACKSON, OCEAN COUNTY, NEW JERSEY AUTHORIZING RELEASE TO PARAMOUNT HOMES, LLC OF THE CASH BOND ISSUED FOR 17 ROUND HILL ROAD A/K/A BLOCK 94.10, LOT 11

MOTION TO APPROVE BY: KAFTON
MOTION SECONDED BY: GIBLIN
YES: GIBLIN, REILLY, KAFTON & BRODERICK
ABSENT: SEDA

WHEREAS, Paramount Homes, LLC has requested the Release of a Cash Bond for winter conditions in the amount of \$1,500.00 pertaining to 17 Round Hill Road, a/k/a Block 94.10, Lot 11, Jackson Township; and

WHEREAS, Richard A. Nusser, P.E., Township Engineer, CME Associates, has reviewed and approved the release of said cash bond in a letter report dated March 8, 2005, which letter report is made a part hereof; and

WHEREAS, the Township Committee of the Township of Jackson has considered the application and the report of the Engineer;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Jackson, County of Ocean and State of New Jersey, that the Cash Bond for winter conditions in the amount of \$1,500.00 heretofore posted with the Township may and hereby is released to Paramount Homes, LLC.

The Mayor and Township Clerk are authorized to sign or issue any appropriate documentation to give effect to the within resolution.

ANN MARIE EDEN, R.M.C.
TOWNSHIP CLERK

DATED: 3/28/05

RESOLUTION 172R-05
TITLE: APPROVE APPOINTMENT OF AUXILIARY POLICE

MOTION TO APPROVE BY: KAFTON
MOTION SECONDED BY: GIBLIN
YES: GIBLIN, REILLY, KAFTON & BRODERICK
ABSENT: SEDA

WHEREAS, a need exists for Auxiliary Police Officers; and

WHEREAS, the Director of Public Safety has made recommendations for the appointment of Auxiliary Police Officers; and

WHEREAS, Chapter 24- 16 of the Municipal Code of the Township of Jackson and State Statute permit the appointment of Auxiliary Police Officers.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND TOWNSHIP COMMITTEE OF THE TOWNSHIP OF JACKSON, COUNTY OF OCEAN, STATE OF NEW JERSEY as follows:

1. The following individuals are hereby appointed as Auxiliary Police Officers for a term commencing March 28, 2005 and ending December 31, 2005:

Joseph Quinn	Leonard Loria
Kevin Frizziola	Robert Berns
Brant Uricks	

Said positions are on a part-time volunteer basis.

2. Copies of this Resolution to Municipal Administrator, Director of Public Safety, Personnel Manager, appointees and any other interested parties.

ANN MARIE EDEN, R.M.C.
TOWNSHIP CLERK

DATED: 3/28/05

RESOLUTION 173R-05

TITLE: RESOLUTION OF THE TOWNSHIP OF JACKSON, OCEAN COUNTY, NEW JERSEY AUTHORIZING RENEWAL OF MOBILE HOME PARK LICENSE FOR THE YEAR 2005 TO JACKSON ESTATES, LLC T/A JACKSON ESTATES A/K/A BLOCK 32.02, LOT 4

MOTION TO APPROVE BY: KAFTON

MOTION SECONDED BY: GIBLIN

YES: GIBLIN, REILLY, KAFTON & BRODERICK

ABSENT: SEDA

WHEREAS, Jackson Estates, LLC t/a Jackson Estates has requested a renewal of its Mobile Home Park License for Calendar Year 2005 for property located at 2 Lisa Lane South, a/k/a Block 32.02, Lot 4, Jackson Township; and

WHEREAS, per Chapter 99 of the Jackson Code, said applicant has submitted an application in proper form, paid the required fees and has received approval from various municipal departments and agencies.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Jackson, County of Ocean, State of New Jersey as follows:

1. The application of Jackson Estates, LLC t/a Jackson Estates Mobile Home Park for renewal of its Mobile Home Park License for the premises known as 2 Lisa Lane South a/k/a Block 32.02, Lot 4, Jackson Township, is hereby approved.
2. The Township Clerk is hereby authorized to issue the aforesaid renewal to the applicant.
3. Said license is issued for a period commencing February 1, 2005 and ending January 31, 2006.
4. Said license is issued subject to any and all restrictions imposed by the Jackson Township Zoning Board of Adjustment and the Jackson Township Planning Board.
5. That upon the adoption of this resolution, the Township Clerk is authorized and directed to forward a certified copy of it to the Township Administrator and Jackson Estates, LLC t/a Jackson Estates.

**ANN MARIE EDEN, R.M.C.
TOWNSHIP CLERK**

DATED: 3/28/05

RESOLUTION 174R-05

TITLE: RESOLUTION OF THE TOWNSHIP OF JACKSON, OCEAN COUNTY, NEW JERSEY AUTHORIZING RENEWAL OF MOBILE HOME PARK LICENSE FOR THE YEAR 2005 TO MGM JACKSON, LLCA/K/A BLOCK 32.01, LOT 12.01

MOTION TO APPROVE BY: KAFTON

MOTION SECONDED BY: GIBLIN

YES: GIBLIN, REILLY, KAFTON & BRODERICK

ABSENT: SEDA

WHEREAS, MGM Jackson, LLC has requested a renewal of its Mobile Home Park License for Calendar Year 2005 for property located at Bowman and Miller Roads, a/k/a Block 32.01, Lot 12.01, Jackson Township; and

WHEREAS, per Chapter 99 of the Jackson Code, said applicant has submitted an application in proper form, paid the required fees and has received approval from various municipal departments and agencies.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Jackson, County of Ocean, State of New Jersey as follows:

1. The application of MGM Jackson, LLC for renewal of its Mobile Home Park License for the premises known as Bowman and Miller Roads a/k/a Block 32.01, Lot 12.01, Jackson Township, is hereby approved.

- 2. The Township Clerk is hereby authorized to issue the aforesaid renewal to the applicant.
- 3. Said license is issued for a period commencing February 1, 2005 and ending January 31, 2006.
- 4. Said license is issued subject to any and all restrictions imposed by the Jackson Township Zoning Board of Adjustment and the Jackson Township Planning Board.
- 5. That upon the adoption of this resolution, the Township Clerk is authorized and directed to forward a certified copy of it to the Township Administrator and MGM Jackson, LLC t/a Maple Glen Mobile Home Park.

**ANN MARIE EDEN, R.M.C.
TOWNSHIP CLERK**

DATED: 3/28/05

RESOLUTION 175R-05

TITLE: RESOLUTION OF THE TOWNSHIP OF JACKSON, OCEAN COUNTY, NEW JERSEY AUTHORIZING RENEWAL OF MOBILE HOME PARK LICENSE FOR THE YEAR 2005 TO ALLIED ORDNANCE T/A OAK TREE MOBILE HOME PARK A/K/A BLOCK 99.01, LOT 41

**MOTION TO APPROVE BY: KAFTON
MOTION SECONDED BY: GIBLIN
YES: GIBLIN, REILLY, KAFTON & BRODERICK
ABSENT: SEDA**

WHEREAS, Allied Ordnance t/a Oak Tree Mobile Home Park has requested a renewal of its Mobile Home Park License for Calendar Year 2005 for property located at 565 Diamond Road, a/k/a Block 99.01, Lot 41, Jackson Township; and

WHEREAS, per Chapter 99 of the Jackson Code, said applicant has submitted an application in proper form, paid the required fees and has received approval from various municipal departments and agencies.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Jackson, County of Ocean, State of New Jersey as follows:

- 1. The application of Allied Ordnance t/a Oak Tree Mobile Home Park for renewal of its Mobile Home Park License for the premises known as 565 Diamond Road a/k/a Block 99.01, Lot 41, Jackson Township, is hereby approved.
- 2. The Township Clerk is hereby authorized to issue the aforesaid renewal to the applicant.
- 3. Said license is issued for a period commencing February 1, 2005 and ending January 31, 2006.
- 4. Said license is issued subject to any and all restrictions imposed by the Jackson Township Zoning Board of Adjustment and the Jackson Township Planning Board.
- 5. That upon the adoption of this resolution, the Township Clerk is authorized and directed to forward a certified copy of it to the Township Administrator and Allied Ordnance t/a Oak Tree Mobile Home Park.

**ANN MARIE EDEN, R.M.C.
TOWNSHIP CLERK**

DATED: 3/28/05

RESOLUTION 176R-05

TITLE: RESOLUTION OF THE TOWNSHIP OF JACKSON, OCEAN COUNTY, NEW JERSEY AUTHORIZING RENEWAL OF MOBILE HOME PARK LICENSE FOR THE YEAR 2005 TO UNITED MOBLE HOMES T/A SOUTHWIND VILLAGE A/K/A BLOCK 82.01, LOT 41

**MOTION TO APPROVE BY: KAFTON
MOTION SECONDED BY: GIBLIN
YES: GIBLIN, REILLY, KAFTON & BRODERICK
ABSENT: SEDA**

WHEREAS, United Mobile Homes t/a Southwind Village has requested a renewal of its Mobile Home Park License for Calendar Year 2005 for property located at E. Veterans Highway, a/k/a Block 82.01, Lot 41, Jackson Township; and

WHEREAS, per Chapter 99 of the Jackson Code, said applicant has submitted an application in proper form, paid the required fees and has received approval from various municipal departments and agencies.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Jackson, County of Ocean, State of New Jersey as follows:

1. The application of United Mobile Homes t/a Southwind Village for renewal of its Mobile Home Park License for the premises known as E. Veterans Highway a/k/a Block 82.01, Lot 41, Jackson Township, is hereby approved.
2. The Township Clerk is hereby authorized to issue the aforesaid renewal to the applicant.
3. Said license is issued for a period commencing February 1, 2005 and ending January 31, 2006.
4. Said license is issued subject to any and all restrictions imposed by the Jackson Township Zoning Board of Adjustment and the Jackson Township Planning Board.
5. That upon the adoption of this resolution, the Township Clerk is authorized and directed to forward a certified copy of it to the Township Administrator and United Mobile Homes t/a Southwind Village.

ANN MARIE EDEN, R.M.C.
TOWNSHIP CLERK

DATED: 3/28/05

RESOLUTION 177R-05

TITLE: AUTHORIZE RENEWAL OF CY 2005 KENNEL LICENSE TO OCEAN COUNTY ANIMAL SHELTER, 636 WILLIAM STREET (BLOCK 147.02 LOT 44)

MOTION TO APPROVE BY: KAFTON

MOTION SECONDED BY: GIBLIN

YES: GIBLIN, REILLY, KAFTON & BRODERICK

ABSENT: SEDA

WHEREAS, the applicant, Northern Ocean County Animal Shelter, 615 Freemont Ave., (636 William Street Temp. 9/05) Jackson, New Jersey has submitted an application for renewal of its license to operate a kennel at the premises as set forth below pursuant to Article III of Chapter 51 of the Jackson Township Code; and

WHEREAS, the applications are in proper form, the proper fees have been paid and taxes have been paid up-to-date on the premises in questions; and

WHEREAS, all involved municipal agencies and officials have either reviewed the applications or inspected the premises and have no objection to the renewal of the license.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Jackson, County of Ocean, State of New Jersey as follows:

1. That the Township Clerk is hereby authorized to deliver the applicant, Northern Ocean County Animal Shelter, 615 Freemont Ave., (636 William Street Temp 9/05) Jackson, New Jersey, a renewal of their kennel license commencing on February 1, 2005 and terminating on January 31, 2006.
2. This license is issued subject to the applicant's continued compliance with conditions and requirements as follows:

- A. Payment of all outstanding fees and taxes.
 - B. The applicant shall conform with all laws & regulations required by Chapter 51-25.
 - C. The applicant obtaining all other local, County and State permits.
3. That upon the adoption of this resolution, the Clerk is authorized and directed to forward a certified copy of it to Northern Ocean County Animal Shelter.

**ANN MARIE EDEN, R.M.C.
TOWNSHIP CLERK**

DATED: 3/28/05

RESOLUTION 178R-05

TITLE: AMEND RESOLUTION 77R-05 ESTABLISHING SALARIES FOR DEPARTMENT HEADS AND CONFIDENTIALS FOR CY 2005

**MOTION TO APPROVE BY: KAFTON
MOTION SECONDED BY: GIBLIN
YES: GIBLIN, REILLY, KAFTON & BRODERICK
ABSENT: SEDA**

WHEREAS, it is necessary for the Township Committee of the Township of Jackson to adopt a Resolution establishing the annual salaries of the Municipal Employees for the current year in accordance with the Annual Salary Ordinance; and

WHEREAS, the Mayor and Township Committee adopted Resolution No. 77R-05 on January 24, 2005, and there exists a need to amend said Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND TOWNSHIP COMMITTEE OF THE TOWNSHIP OF JACKSON, COUNTY OF OCEAN, STATE OF NEW JERSEY, THAT:

1. Resolution No. 77R-05 is hereby amended to reflect the titles and salaries of the individuals prescribed below effective March 29, 2005:

Debra Borbotko	Housing Inspector	30,500
Wayne Kierce	Building Sub-Code Official	62,000
Fred Fritz	Fire Sub-Code Official	60,000
Joseph Abate	Building Inspector/HHS	51,000
George Arata	Building Inspector/ICS	47,500
Craig Lewis	Building/Plumbing Inspector/HHS	51,000
Kevin Schmalz	Plumbing Sub-Code Official	60,000
Richard Wilton	Building Inspector/HHS	52,000
David Rudolph	Electrical Inspector/HHS	51,000
John Pinkava	Building Inspector/ICS	47,500
Donald Gourley	Plumbing Inspector/HHS	51,000
Thomas Conticchio	Building Inspector/RCS	45,000
Anthony Cirz	Fire Inspector/ICS	47,500
Raymond Powell	Housing/Building Inspector/RCS	45,000

2. Copies of this Resolution to Appointees, Municipal Administrator, Chief Financial Officer, Construction Official, Director of Personnel, and any other interested parties.

DATED: 3/28/05

**ANN MARIE EDEN, R.M.C.
TOWNSHIP CLERK**

RESOLUTION 179R-05

TITLE: AUTHORIZING THE EXECUTION OF A MUNICIPAL ALLIANCE AGREEMENT BETWEEN THE OCEAN COUNTY BOARD OF HEALTH AND JACKSON TOWNSHIP AND FURTHER PROVIDING FOR THE TOWNSHIP'S RECEIPT OF \$26,839.00 FROM THE STATE OF NEW JERSEY THROUGH THE COUNTY OF OCEAN FY 2005

MOTION TO APPROVE BY: KAFTON

MOTION SECONDED BY: GIBLIN

YES: GIBLIN, REILLY, KAFTON & BRODERICK

ABSENT: SEDA

WHEREAS, the New Jersey Legislature previously adopted the Alliance to Prevent Alcoholism and Drug Abuse in which funds would be made available through counties to establish and maintain Municipal Alliance Committees; and

WHEREAS, Jackson Township has established a Municipal Alliance Committee and is in need of funding through the County of Ocean, in particular, the Ocean County Board of Health; and

WHEREAS, both the Board and the Township wish to enter into an agreement whereby the Township will receive from the Boards funds not to exceed \$26,839.00 based upon terms and conditions set forth in the attached agreement; and

WHEREAS, it is the desire of this governing body to act to approve said contract in order that the Township may receive said \$26,839.00 to fund its Municipal Alliance Committee to comply with all of the appropriate State and Federal regulations.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Jackson, County of Ocean, State of New Jersey as follows:

1. That the Township Committee hereby authorizes the Mayor and Clerk to execute a Municipal Alliance Agreement with the Ocean County Board of Health in order that the Township may receive \$26,839.00 for its Municipal Alliance Committee for FY 2005 in accordance with the terms of that agreement and all appropriate State and Federal Regulations.
2. That upon the adoption of the within resolution, the Clerk is authorized and directed to forward a certified copy of it along with the executed Municipal Alliance Agreement to the Ocean County Board of Health, Jackson Township Municipal Alliance Committee, Municipal Administrator, Chief Financial Officer, and any other interested parties.

**ANN MARIE EDEN, R.M.C.
TOWNSHIP CLERK**

DATED: 3/28/05

RESOLUTION 182R-05

TITLE: APPROVE DISABLED VETERAN EXEMPTION ON BLOCK 75.38, LOT 58

MOTION TO APPROVE BY: KAFTON

MOTION SECONDED BY: GIBLIN

YES: GIBLIN, REILLY, KAFTON & BRODERICK

ABSENT: SEDA

WHEREAS, The Department of Veteran Affairs determined that Paul Santiago, Jr. at 38 South Avon Drive, Block 75.38 Lot 58 to have a service connected disability that is totally disabling as of July 22nd, 2004;

WHEREAS, Mr. Santiago has made application to the Township as a totally disabled veteran, which has been approved by the Tax Assessor as of 3/10/05, and;

WHEREAS, it is Township policy to grant the exemption for the current year, and up to two preceding years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Jackson, in the County of Ocean, State of New Jersey as follows:

1. The Tax Collector is directed to cancel taxes as follows:

- 2004 - \$ 2,017.58
- 2005 - \$ 2,133.96 (1st Half)

- 2. The Tax Collector is directed to process a refund for any overpayment due to the cancellation of taxes.
- 3. The Tax Collector is directed to cancel 2005 2nd half taxes when established.
- 4. The parcel is to be exempted on the 2006 tax list.

Copy to: Tax Collector
Finance
Tax Assessor

DATED: 3/28/05

**ANN MARIE EDEN, RMC
TOWNSHIP CLERK**

RESOLUTION 183R-05

TITLE: RESOLUTION OF THE TOWNSHIP OF JACKSON, OCEAN COUNTY, NEW JERSEY AUTHORIZING RELEASE TO JEM CONTRACTING OF THE CASH BOND ISSUED FOR 6 PHOENIX COURT A/K/A BLOCK 130.03, LOT 3

**MOTION TO APPROVE BY: KAFTON
MOTION SECONDED BY: GIBLIN
YES: GIBLIN, REILLY, KAFTON & BRODERICK
ABSENT: SEDA**

WHEREAS, JEM Contracting has requested the Release of a Cash Bond for winter conditions in the amount of \$1,000.00 pertaining to 6 Phoenix Court a/k/a Block 130.03, Lot 3, Jackson Township; and

WHEREAS, Richard A. Nusser, P.E., Township Engineer, CME Associates, has reviewed and approved the release of said cash bond in a letter report dated March 21, 2005, which letter report is made a part hereof; and

WHEREAS, the Township Committee of the Township of Jackson has considered the application and the report of the Engineer;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Jackson, County of Ocean and State of New Jersey, that the Cash Bond for winter conditions in the amount of \$1,000.00 heretofore posted with the Township may and hereby is released to JEM Contracting.

The Mayor and Township Clerk are authorized to sign or issue any appropriate documentation to give effect to the within resolution.

DATED: 3/28/05

**ANN MARIE EDEN, R.M.C.
TOWNSHIP CLERK**

RESOLUTION 184R-05

TITLE: APPROVE APPOINTMENT OF FULL-TIME TELECOMMUNICATOR

MOTION TO APPROVE BY: KAFTON

MOTION SECONDED BY: GIBLIN

YES: GIBLIN, REILLY, KAFTON & BRODERICK

ABSENT: SEDA

WHEREAS, a need exists in the Police Department for the appointment of a full time Public Safety Telecommunicator; and

WHEREAS, the Mayor and Township Committee have determined that it is in the best interest of the Township of Jackson to promote an individual from within the Police Department to this position.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF JACKSON, COUNTY OF OCEAN, STATE OF NEW JERSEY, THAT:

1. The following is hereby appointed to the position of Public Safety Telecommunicator on a provisional basis pending approval by the New Jersey Department of Personnel:

DEBORAH VISCONI

2. Said appointment is effective March 29, 2005 at an annual salary of \$31,575.
3. Copies of this Resolution to Appointee, Municipal Administrator, Chief Financial Officer, Director of Public Safety, Director of Personnel, and any other interested parties.

DATED: 3/28/05

**ANN MARIE EDEN, R.M.C.
TOWNSHIP CLERK**

RESOLUTION 185R-05

TITLE: APPROVE PROMOTION OF SENIOR CLERK BUILDING/INSPECTIONS DEPARTMENT

MOTION TO APPROVE BY: KAFTON

MOTION SECONDED BY: GIBLIN

YES: GIBLIN, REILLY, KAFTON & BRODERICK

ABSENT: SEDA

WHEREAS, a need exists in the Building/Inspection Department for the appointment of personnel to the position of Senior Clerk; and

WHEREAS, the Mayor and Township Committee have determined that it is in the best interest of the Township of Jackson to promote an individual from within the Building/Inspection Department to this position.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND TOWNSHIP COMMITTEE OF THE TOWNSHIP OF JACKSON, COUNTY OF OCEAN, STATE OF NEW JERSEY, THAT:

1. The following is hereby appointed to the position of Senior Clerk in the Building/Inspection Department on a provisional basis pending approval by the Department of Personnel:

JUDITH SHERRY

2. Said appointment is effective March 29, 2005 at an annual salary of \$26,548.

3. Copies of this Resolution to Appointee, Municipal Administrator, Chief Financial Officer, Construction Official, Director of Personnel, and any other interested parties.

DATED: 3/28/05

**ANN MARIE EDEN, R.M.C.
TOWNSHIP CLERK**

DISCUSSION AGENDA: N/A

PUBLIC HEARING, ANY TOPIC

JOSEPH BRILL, 100 MUIRFIELD ROAD: He began by thanking the Committee for all they have done, but they need more help. Numerous people in his community have gotten nails in their tires or had to replace tires at their own expense because of all the debris on the road. For the past four or five days they have had two big reels of electric wire on the road that people couldn't see at night. He dragged big orange reflectors from the other side of the project and put it in front of it so people could see it. He has been to see the construction manager for Toll Brothers and there is nothing he can do for them. He said it is only going to get worse unless the township helps them to get the rear gate open. Mr. Brill would like the township to do a realistic traffic survey of their complex. He believes that everyone is aware that the Planning Board screwed up and put them in the back of this project. It is going to be very hard to get in/out when this becomes a gated community. If you want to get out of this community and there are 25 cars in front of you, they will have to wait for that arm to go up and down 25 times before they can leave. Muirfield Road was suppose to go out to South Cooksbridge, but it now goes to a cul-de-sac and stops, so there is only one way in and out.

GILBERT GUTTENTAG, 15 DEXTER LANE: He asked why the total assessed value of the town is lower when it is applied in quarters then when it is applied to the tax bill by years? He then asked who calculates it and how? Administrator Salerno explained that the value is calculated by the Assessor's office, it is certified for the tax year, sent out on the assessment cards, which goes out to the public in the beginning of the year. He explained that it is certified for 12 months of the year. It is calculated by the Assessor and is based on different formulas the Assessor utilizes to come to the values. He stated that Mr. Guttentag could meet with the Assessor if he would like more information. Mr. Guttentag explained that he called the Assessor's office yesterday and was referred to Mr. Salerno. Mr. Salerno stated that maybe they didn't understand the question and if he calls tomorrow he will make sure he speaks to the Assessor.

ANTHONY DISTAFANO, 639 MARIA STREET: He began by saying that he lives between Luxury and Shady Oaks Mobile Home Park. He asked how these places could look worse then five years ago? Mayor Broderick stated he doesn't believe it looks worse because they have made some progress with the new owners of Shady Oaks and Luxury to do some renovations and add some new units in the parks. Mr. Megill (Planning & Zoning/Code Enforcement) was heading this up and making sure what was mandated is happening. Mr. Distafano stated that the replacement trailers are old and have no windows. Attorney Starkey explained that the township was involved in a lawsuit with Luxury because it was in horrendous condition. The settlement with the court made the owner get the trailers up to code. Mr. Distafano stated that never happened. Attorney Starkey explained that these are privately owned trailer parks and the township has taken action against them to improve them. The suit was settled and part of the settlement was that the number of units was reduced from 72 to 68. Mr.

Distafano stated that there was a violation notice out that they had 75 units, he called the tax office and was told they were suppose to have 55 units counting the house, some scattered trailers and now the number is going to be 68 including a chicken coup. Attorney Starkey stated he would get the paperwork from the settlement to the Committee so they can review it. Mr. Distafano explained that there are trailers across the street from him that are boarded up and can't be rented, why does he have to look at them everyday? Mayor Broderick asked Mr. Salerno to have Mr. Megill go out there tomorrow and have him revisit to make sure the court order is being honored. Committeeman Giblin stated that the building department should go out there too and make sure there are no safety violations.

MOTION TO CLOSE PUBLIC HEARING ON ANY TOPIC BY: KAFTON
MOTION SECONDED BY: GIBLIN
YES: GIBLIN, REILLY, KAFTON & BRODERICK
ABSENT: SEDA

CLOSING COMMENTS FROM TOWNSHIP COMMITTEE MEMBERS

COMMITTEEMAN GIBLIN: He thanked everyone for coming out and stated they are looking forward to future dialogue regarding the budget.

COMMITTEEMAN REILLY: He thanked everyone for coming out and reminded everyone of the open public budget workshops March 29th 7:00 PM – 9:00 PM at the Senior Center and March 31st 7:00 PM – 9:00 PM in the main meeting room.

COMMITTEEMAN SEDA: (ABSENT)

DEPUTY MAYOR KAFTON: He thanked everyone for coming out.

MAYOR BRODERICK: He thanked everyone for coming out and told them to drive home safely.

8:10 PM - BUDGET WORKSHOP/PUBLIC DISCUSSION (CONTINUED)

ED BALDWIN, 22 HONEYSUCKLE LANE: He began by saying that he went through the budget with Mr. Salerno for about two hours last week. They went through the budget and the power point presentation and since then he has gone through most of the 700 plus pages. His conclusion is while there can be arguments about the numbers themselves, when you go backwards from the worksheets to the budget it makes since. He may or may not agree with the policies, but he does believe the numbers are valid. He does believe there is room for cuts. The only two places he believes they can cut would be in capital, however with the lack of a capital budget in 2005 because we're using funds that were already authorized for debt that probably won't work. They could then look at labor. If you are going to target cuts, he doesn't like the term layoff and he would like to avoid that. They can look at the new hires and look behind the numbers and see their roles and responsibilities versus people who are currently on staff. If the workload for the people on staff were more then 90% then hiring a new person would be warranted. If the workload is less, then they don't have to hire new people and they can work through attrition (retirement, reassignment, etc.). This would reduce the labor force in targeted areas. Another approach is to take some of the services targeted toward specific groups and merge them, therefore reducing the administrative burden to get the budget down. As he discussed with Mr. Salerno he doesn't see a practical way to do it without lowering the services below the level of what the people of Jackson expect. From his standpoint they really only have one way to go and that is look at labor, jobs and work with the department heads by looking for a reasonable way to lower the budget otherwise they are going to have to raise taxes. He has gone through the tax history of the township and he is impressed. He also looked at how they are using the budget and it makes since. If they combine services it would definitely be a savings, but they would need to put

together a tiger team, which is small group of people who know what they are doing in a specific area and have them look at a way to combine services that aren't politically damaging. He would also put together another "tiger team" to look at the labor force. Get together with the department heads and take the roles and responsibilities of each individual in each department and justify it. They should have a justification for each position at their fingertips. You then would have a tool as a Committee to work with Mr. Salerno to come up with a realistic way that won't harm the citizens of Jackson to reduce the budget.

DAN BLACK, 76 LEWIS LANE: He wanted to clear up some misconceptions. He was not attacking Mr. Salerno, in fact he feels this is better then what they had last year. He agrees with the last speaker and they should evaluate the services people of Jackson want. He comes from South Jersey and the town was 1 sq. mile and they had garbage pick-up, parks, beaches, recreation, etc. In Jackson most of his services comes from his mobile home park and not through the town. He went on to talk about their recycling contract and if they have shopped around for a better price? Committeeman Giblin stated they have a three-year contract and this is the third year and they will have to go out to bid again. Mr. Black spoke about the controversy in Barnegat going from private to public garbage pick-up and he thought it was a mistake. Mr. Black asked as their units grow is there an increase per unit or a flat rate? Committeeman Giblin explained it is an increase per 100 units. He then stated he found the controversy over garbage pick-up in Barnegat interesting. Three years ago Committeeman Reilly proposed it, but he must have realized it's not feasible to do just like Barnegat and you're better off staying with the private contractors. Mr. Black said what happened in Barnegat is because the numbers they received weren't actually correct. He remembers Committeeman Reilly saying if we could do it collectively and get a better price it would be good to look into. Mayor Broderick stated the start up costs were too much for any township to absorb. Mr. Black spoke about Ocean County dump and how they are the only one around. He then suggested that everyone in the County should maybe start looking for an outside entity for a bid for garbage collection. They have to evaluate the services in Jackson because there aren't too many direct services people get. He talked about combining departments within the town and that would cut administrative costs. Deputy Mayor Kafton stated over the last five years the tax rate has been cut by 11 cents. The last couple of years the tax rate has been stabilized and the last thing they want to do is increase the budget. Mayor Broderick felt this is a nice dialogue they had with the gentleman that was previously up here and they do need to consider some of these options. They have to constructively realize where their monies are going, what services are being paid for and the value of the tax dollar.

COMMITTEEMAN REILLY: He thanked Mr. Black and stated he was also impressed with Mr. Baldwin's analysis and he makes some astute points. There is no question they are going to have some hard choices to cut this budget so there isn't a tax increase.

DAN GROSS, 18 POINT CIRCLE: He began by saying that Mr. Giblin stated earlier that healthcare costs are uncontrollable and he asked what strategy the township is taking in order to control them like they do in private industry? Administrator Salerno explained that the township participates in the State Healthcare Program. Levels of benefits are negotiated in contracts and until the contracts expire you are locked into what was negotiated. A few years ago the township looked into other options available and it was recommended at the time to go into the State Health Benefits Program, which is community rated. Right now they are in a favorable position and they had it looked at again this year. They negotiated with the dental carrier to reduce the renewal rates. They are preparing for negotiations where health benefits will be an issue in negotiation sessions across the board as contracts expire. A few years back the township was in a self-funded vehicle for health benefits and they are still paying off added assessments to that. He thinks the answer to any health benefit question is the level of benefits and respective costs. If you negotiated family benefits and a married couple works for the same employer we offer them a stipend to opt out and if they deny it you can have two

family coverages and we are now paying twice for one benefit. That is a quirk in the State requirement or regulations for health benefits. It is a big issue and an enormous cost of over \$3 Million Dollars. It is non participatory by the employees, which means the township pays for everything and that is not uncommon in New Jersey. Mr. Gross stated he works for a very large company not unionized, not public sector but private sector. His company had problems financially and took some very critical steps by changing the benefits. They went from full lifetime medical to your lucky if you can get five years out of medical after retirement. From lifetime pensions they went to cash balance plans. He stated he pays \$409.00 a month to be a member of the plan along with a \$35.00 co-pay. This has kept his company's cost down and kept jobs. He is speaking as an American and until the public sector gets in the same boat as the private sector we will never see good legislation. The challenge this Committee has to face is what trade off they have to make and what kind of partnership do they have to have with the taxpayers, employees and private vendors. Committeeman Giblin asked Mr. Gross how the partnership has been working with the Board of Education and if they understand his principle? Mr. Gross said if you look at the current contracts you see they are moving in that area.

WILLIAM SANTOS, 457 LEMING ROAD: He began by speaking about Sheet #18 of the State budget and the increase of \$15,000. Administrator Salerno stated that there was a \$15,000 reserve and \$23,000 was actually asked for, but he cut it to \$15,000 (pg. 671). It looks like it was a bill for Mr. Starkey for professional services rendered. Mr. Santos asked why the attorney's bill wasn't paid on time? Mr. Salerno explained it looks like it was a bill from April 2004 and when December 31st came around it hadn't been paid. It could have been a missed invoice, but he isn't sure why so he will get him that information. Mr. Santos went on to speak about insurance he explained that Mr. Salerno stated earlier that \$400,000 is budgeted for workman's compensation and \$400,000 for general liability and last year they spent \$880,000. He asked about the \$95,000 savings from changing from Ocean JIF to Garden State JIF and where that savings came from? Administrator Salerno responded by saying this was discussed when he answered Mr. Black's question. He believes Mr. Santos is talking about the renewal from Ocean County Municipal Joint Insurance Fund processed this year versus the quote for coverage under Garden State. Mr. Santos then spoke about Sheet 28 in the State budget, which showed contributions to the Police Department Garden State for \$261,000 and he is looking at the workbook from finance, which shows \$279,000 he asked why there was a discrepancy? Administrator Salerno explained that one is the work document and the number in the State budget is actually what the bill is. Mr. Santos asked for a copy of the bill. He asked another question regarding Sheet 28 on Group Health Insurance. There is a discrepancy in the numbers on what is listed on budget page 44 in the amount of \$3,137,210.00 added with the numbers from the Building Department and what was actually appropriated on this page \$3,085,000.00. He stated the calculations don't balance out and asked for clarification. Mr. Salerno explained that the Personnel Director did the calculations and he reviewed them and put the numbers in the budget. He explained that what is in the worksheets was what was submitted by the departments and that is part of the \$35 Million Dollars he cut down to \$32 Million Dollars. Committeeman Giblin asked Mr. Santos if he feels there is something fiscally unsound about this budget? Mr. Santos replied yes and listed some reasons: buying/selling property, using the balance of the reserve for investment, etc. Committeeman Giblin stated they are keeping the money in the taxpayer's pocket. Mr. Santos went on to say that Jackson is on the verge of a huge tax increase. Mayor Broderick stated that is not true. Mr. Santos said that this budget contains many serious flaws and problems. He then spoke about a 12% cut in operating expenses in Recreation, he asked if any programs were cut and how the money will be made up? Administrator Salerno explained that operations have nothing to do with programs and there won't be any cuts to programs. He explained Recreation would have to live within their budget means and this was part of what they asked for and what he cut. Mr. Santos went on to speak about the postage that was spent last year and what was budgeted this year. He asked if they are going to discontinue newsletters because that would be one of his recommendations. Administrator Salerno stated it was a projection of what it will cost us for postage this year and nothing is being discontinued. Mayor Broderick asked Mr. Santos if the County is discontinuing newsletters? Mr. Santos replied that he is not here tonight to represent

the County. Committeeman Giblin asked Mr. Salerno to write down cutting the newsletter as a recommendation. He feels that it is a tool for the residents that can't come to the meetings, but that could be a consideration. Mr. Santos stated that the last few newsletters contained a lot of information about the Committeemen who are up for reelection. Committeeman Giblin explained that when the newsletter went out last year everyone had an e-mail asking if they wanted something put in there. They always want to hear what Committeeman Reilly has to bring forward from the Ocean County Natural Land Trust and they would have gladly put that in there. He didn't bring anything forward so nothing was put in there. Mr. Santos then spoke about the Sick Leave Trust Fund appropriations that were dropped and he noticed that in the budget documents it was estimated that liability from the township also dropped. Administrator Salerno explained that there is adequate money in the existing Sick Leave Trust to handle normal payouts and normal turnovers. If we get hit with more than what is anticipated for payout and it exceeds the Sick Leave Trust Fund then they will take it from salaries and won't fill the positions until they are paid off. This is similar to what he did with the Capital Improvement Fund, which historically carried a \$250,000 contribution from year to year. Now we have enough money in the Capital Improvement Fund to go out and bond \$6.5 Million Dollars. He doesn't believe they need to continue to build that fund like he doesn't believe they need to build the Sick Leave Trust at this time. Committeeman Reilly asked what calculation Mr. Salerno used to determine that we are safe where we are. Administrator Salerno explained it is based on what they have in the trust account right now with the additional \$30,000 and it was based on historical turnover. Administrator Salerno stated this year one more Police Officer is anticipated on going out, they are losing a couple of in-house maintenance people. It is about 3 to 5 people and he doesn't expect too much more than that. If they do go over they will do what other municipalities do and take it from the Salary/Wage Account. Mr. Santos stated that is not what happened in Dover Township. There is an estimated liability of \$3 Million and he is roughly funding what is in the Reserve for the 2005 budget leaving a potential shortfall of about \$1 Million Dollars. Administrator Salerno stated that is statistical improbability and is not going to happen in Jackson. Mr. Santos said that Mr. Salerno reducing the contributions to the Sick Leave Trust and eliminating the contributions to the Capital Improvement is what he calls "one shot gimmicks". Committeeman Giblin stated it is always nice to keep the money in the hands of the taxpayers and this is the fourth year that Mr. Santos has spoken about "one shot gimmicks". Mr. Santos then spoke about money not collected and has to be raised by taxation in 2005 was up \$1.5 Million Dollars over last year. It is a 10% increase in property taxes that this governing body is going to receive from taxpayers. Mr. Santos went on to speak about the Supplemental Debt Statement and the \$112,500 reserved for Debt Services. He asked how that reserve was originally created? Administrator Salerno stated he doesn't know where that originated from, but he will get Mr. Santos that information. Mr. Santos asked how much was budgeted for the Charter Study Commission? Mr. Salerno replied \$10,000 for the Charter Study and another \$15,000 for miscellaneous in the Administrator's account. Mr. Santos asked if miscellaneous is relevant to the Charter Study? Administrator Salerno explained some of it and some for unanticipated expenses that might come up from time to time this year that he can fund through his line items. This is so they don't have to budget heavy for prior year bills in case something comes up. Mr. Santos spoke about Fuel and Petroleum Products and how they actually spent \$297,755 last year and \$300,000 was appropriated this year. He stated with the price of fuel going up why did they only appropriate \$300,000? Committeeman Giblin explained that last year they bought a higher test gasoline and now they mandated going to a lower test gasoline (Regular). Mayor Broderick stated that the newer equipment that this Committee has purchased for Police and Public Works makes it more fuel-efficient. Administrator Salerno said last year they bought 135,503 gallons and 110,000 gallons of diesel fuel. Mr. Santos stated that he also saw in the budget an appropriation of \$75,000 from the Personnel Director, which was removed and he asked why? Administrator Salerno explained that she was referring to potential DOP settlements that might occur in the year, but he knew of none that were pending where we were going to have to make any payouts.

BOB RYLEY, 19 GARDENIA PLACE: He began by saying he had a comment about the township newsletters. If anybody wants to take that out of the budget, bear in mind

the Township Engineer, Dan Burke, has pointed out that the new storm water rules require them to do two public notice mailings to the community during the year regarding the new storm water rules. They can be published in the newsletter, which essentially would be a wash because if they don't do a newsletter they still have to do two mailings to the public. He explained that they routinely get requests from agencies (Blood Bank, Veterans Groups, etc.) to publish notices in our community newsletter. This township has never had anything like that and most do. Committeeman Giblin stated this is just another example of efficiency since we are going to have to do it twice we can do it for half the cost.

MOTION TO CLOSE THE PUBLIC HEARING:

MOTIONED BY: KAFTON

SECONDED BY: GIBLIN

YES: GIBLIN, REILLY, KAFTON & BRODERICK

ABSENT: SEDA

MOTION TO ADJOURN BY: GIBLIN

MOTION SECONDED BY: KAFTON

YES: GIBLIN, REILLY, KAFTON & BRODERICK

ABSENT: SEDA

9:05 PM

RESPECTFULLY SUBMITTED,

**ANN MARIE EDEN, R.M.C.
TOWNSHIP CLERK**

AME/tvc