

# **ELECTIONS**

## **Services & Related Costs**

TOWNSHIP OF JACKSON  
2007 BUDGET

DEPARTMENT NAME: ELECTIONS

DEPARTMENT BUDGET CODE: 125

A. GENERAL DUTIES

One of the Township Clerk's core duties is that of Chief Administrative Officer of all elections held in the municipality. Residents may register to vote on any business day during normal business hours (and certain evenings which are determined by statute). The Clerk certifies to the County existing vacancies on the local level of government, receives nominating petitions and certifies validity and eligibility to the County Clerk. The Municipal Clerk also suggests polling locations and collates and certifies certain election results. Under the new form of government greater responsibilities are placed on the Office of the Township Clerk in that the May non-partisan election is the sole responsibility of the Township Clerk (i.e. prepare petitions, validate and certify nominating petitions, conduct drawing for position on the ballot, canvass the votes after the election and certify election results for municipal office(s) in a non partisan election).

B. SPECIFIC ACHIEVEMENTS FOR CY 2006

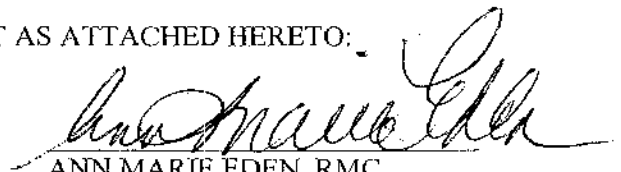
The Clerk's Office underwent a very challenging year during 2006. The change in the form of government from a Township Committee to a directly elected Mayor/Council required the office to prepare all necessary paperwork associated with a non-partisan election (i.e.: petitions, legal advertising, confirming the availability of polling locations, sample ballot preparation, etc.). This also included the preparation of all necessary documents required to inform any potential candidate the requirements needed to run for office on the local level. A total of eighteen (18) nominating petitions were submitted, each one requiring at least 297 valid signatures, which were verified and confirmed by the Township Clerk's Office. The first non-partisan election held in May went very well and the newly elected officials took office on July 1, 2006. The Township also received a reimbursement from the State of New Jersey, Office of the Attorney General, Department of Law and Public Safety in the amount of \$14,937.50 to offset some of the cost (\$37,188.57) associated with the May election. The grant/reimbursement was issued in accordance with P.L. 2001, Chapter 245, which states that the State of New Jersey will reimburse up to \$125.00 for each poll worker who has worked a full day in a non-partisan election.

C. SPECIFIC OBJECTIVES FOR 2007

To conduct the election utilizing electronic tabulation and provide all registered voters with the necessary information relative to each election held in the municipality (school board, municipal election, primary, general and any special). Utilize the statewide voter registration program implemented by the State of New Jersey, Department of Law and Public Safety, Office of the Attorney General to verify voters and signatures on-line).

ALL BUDGETS MUST BE SIGNED BY THE DEPARTMENT HEAD/CHAIRPERSON.

I HEREBY APPROVE MY DEPARTMENT'S/BOARD'S BUDGET AS ATTACHED HERETO:

  
ANN MARIE EDEN, RMC  
TOWNSHIP CLERK



TOWNSHIP OF JACKSON  
PERSONNEL - JUSTIFICATION SHEET 2007

DEPARTMENT NAME: **ELECTIONS**

DEPARTMENT BUDGET CODE: **125**

This sheet is to be used to list the job duties of all full-time, part-time or seasonal personnel currently employed by JACKSON TOWNSHIP and working in your department.

Describe in detail each distinct task, duty, etc., each employee or group of employees perform. Use additional sheets as required.

TITLE: PRIMARY AND GENERAL ELECTION DAY OCCUPANT(S): PRIM. & TAB/ASSISTANCE

JOB DUTIES/FUNCTIONS:

Overtime generated by regular staff for Primary Election (5:00 a.m. to 8:30 a.m. and 4:30 p.m. to 10:00 p.m.) and General Election (5:00 a.m. to 10:00 p.m.). Overtime paid to Township Clerk for all elections (at a rate of time and half).

TITLE: EVENING REGISTRATION OCCUPANT(S): 3 NIGHTS MAND.

JOB DUTIES/FUNCTIONS:

3 hours each

TITLE: OVERTIME OCCUPANT(S): VARIOUS

JOB DUTIES/FUNCTIONS:

See Primary & General Election and Evening Registration (above)

NOTE: FAILURE TO PROVIDE COMPLETE INFORMATION MAY RESULT IN A REDUCTION IN WORK FORCE.

Account Number Description	2004		2005		2006		***** Year 2007 *****	
	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Dept. Request	Admin. Recmnd	Budgeted	%Y
-----								
dept: 7-01-20-125-000	ELECTIONS		Comments					
-----								
-01-20-125-000								
ELECTIONS								
-01-20-125-010								
SALARIES & WAGES								
-01-20-125-011	S	.00	.00	.00	3,700.00	3,000.00		0.0
L-BASE PAY		.00	.00	48.68				
Transfers		.00	.00	200.00				
-01-20-125-014	S	.00	.00	3,000.00				0.0
L-OVERTIME		.00	.00	3,074.21				
Control Total		.00	.00	3,000.00	3,700.00	3,000.00	.00	0.0
Transfers		.00	.00	3,122.89				
Transfers		.00	.00	200.00				
-01-20-125-020	C							
OTHER EXPENSES								
-01-20-125-023	S	.00	.00	42,000.00	54,000.00	24,000.00		0.0
L-PRINTING & BINDING		.00	.00	29,451.87				
-01-20-125-029	S	.00	.00	.00				0.0
L-OTHER CONTRACTUAL ITEMS		.00	.00	.00				
Control Total		.00	.00	42,000.00	54,000.00	24,000.00	.00	0.0
Transfers		.00	.00	29,451.87				
dept Total		.00	.00	45,000.00	57,700.00	27,000.00	.00	0.0
Transfers		.00	.00	32,574.76				
Transfers		.00	.00	200.00				

JACKSON  
TOWNSHIP  
2007 BUDGET  
ELECTIONS  
OFFICE OF THE  
TOWNSHIP  
CLERK

OTHER EXP.  
ELECTIONS

*Will do An  
Emergency  
Meeting*

Classification  
Codes

Amount

Item

Sub-Code No. 23

Printing & Binding

Number

Amount

Description

7-01-20-125-023

1

54,000.00

Cost associated with primary and general elections (approximately \$7,500.00/each) plus costs associated with a special election (should one be held in the municipality in CY 2007) at a rate of approximately \$39,000.00.

Total Sub-Code

54,000.00

*8,000 x 3 = 24,000*

*See Attached news Article!*

*Presidential Primary to*

*COST TAXPAYERS!*

## N.J. pushes earlier '08 presidential primary

Posted by the Ocean County Observer on 02/27/07

THE ASSOCIATED PRESS

TRENTON — Assembly lawmakers yesterday pushed forward a plan to move the state near the front of the presidential primary lineup in a bid to give Garden State voters more influence in selecting the next commander in chief.

An Assembly committee released a Senate-approved plan to move the state's presidential primary to the first Tuesday in February, setting it for Feb. 5, 2008. The bill can now get a final vote from the full Assembly. Gov. Jon S. Corzine has said he would sign it into law.

Proponents contend the move is necessary because presidential candidates often visit New Jersey to raise money but don't court votes because the state's June primary has been scheduled well after races were decided.

Senate President Richard J. Codey said the change would force candidates to treat New Jersey with respect.

"It's time we stopped being the Rodney Dangerfield of presidential primaries," said Codey, D-Essex, a major supporter of the bill.

Assembly Speaker Joseph Roberts Jr., D-Camden, also supports the measure.

This is the second time New Jersey has weighed changing its presidential primary date.

Last year, legislators approved moving the primary from June to the last Tuesday in February, but over the summer the Democratic National Committee rearranged its primary calendar, potentially putting New Jersey toward the back of the pack again.

Foes argue that a setting February primary date won't do much except increase election costs because elections for all offices would be in June. Creating a separate presidential vote would cost an estimated cost of \$10.34 million.

"It's an expenditure we didn't ask for," said Hunterdon County Freeholder Ron Sworen.

Assemblyman Sean Kean, R-Monmouth, proposed having the state fund the presidential primary, but majority Democrats refused to consider it.

Iowa will hold the first-in-the-nation caucus Jan. 14; Nevada follows with its caucus Jan. 19. New Hampshire holds the first-in-the-nation primary on Jan. 22, followed by South Carolina on Jan. 29.

Alabama is considering a Feb. 2 primary, and New Jersey may face a lot of competition for attention on Feb. 5.

Arizona, Arkansas, Delaware, Missouri, Oklahoma and Utah are planning primaries for Feb. 5, while California, Florida, Illinois, New Mexico and North Carolina are also looking to move to that date. West Virginia Republicans plan to chose their candidate that day, too.

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# Ocean County Board of Elections

P.O Box- 2006  
Toms River , New Jersey 08754  
732-929-2167 fax 732-506-5110

## INVOICE

### Customer

Name Jackson  
Address 95 West Veterans Highway  
City Jackson State N.J. ZIP 08527  
Phone \_\_\_\_\_

Date 5/23/2006

Invoice # \_\_\_\_\_

Qty	Description	TOTAL
	<u>2006 JACKSON MUNICIPAL ELECTION</u>	
30,347	Postage - Sample Ballots @ .10	3,034.70
229	Postage - Returned Absentees @ .40	91.60
1,857	Postage - Returned Sample Ballots @ .37	687.09
	VTC Salaries and Wages	564.50
	Poll Worker's Salaries	25,485.00
	Office Staff Wages	200.00
	Machine Rentals - 52 @ \$50.00	2,600.00
	Set Up Costs for Machines	203.32
	Poll Books - Voter Authority Cards	2,306.56
	Advertising	2,015.80
	<b>Total</b>	<b>\$37,188.57</b>

**Make All Checks Payable To:**  
Ocean County Board of Elections  
P.O Box- 2006  
Toms River NJ, 08754

TOMASOFF, CLERK'S OFFICE  
JACKSON TWP  
2006 MAY 26 P 12:09

Questions Concerning this Invoice  
Call 732-929-2167

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Law and Public Safety  
Attorney General  
25 Market Street  
08625  
33 FAX: (609) 341-3041

Date Application Received: \_\_\_\_\_

APPLICATION – 2006 MAY NON-PARTISAN ELECTION  
REIMBURSEMENT REQUEST PURSUANT TO P.L. 2001, CHAPTER 245

Applicant Information:

County Township of Jackson/Ocean County Vendor I.D. Number \_\_\_\_\_  
Address 95 West Veterans Highway \_\_\_\_\_  
Jackson, NJ 08527  
Zip Code \_\_\_\_\_  
Contact Person Ann Marie Eden ~~\$15,500.00~~ \$15,000.00  
Funds Requested \_\_\_\_\_  
Phone Number ( 732 ) 928-1200 x200 Fax Number ( 732 ) 928-4377

Reimbursement Requested:

Board Workers @ \$125 124 120  
Other - Provide breakdown on separate attachment \_\_\_\_\_  
Total Reimbursement Request \$15,500 - \$15,000.00

Certification:

The undersigned certify that the information contained in this application is true to their best knowledge and belief.

Ann Marie Eden  
County Administrator or Municipal Clerk  
*Ann Marie Eden*  
Signature  
Township Clerk  
Title  
6/15/06  
Date  
7/5/06

Lily Ann Farley  
Fiscal Officer  
*Lily Ann Farley*  
Signature  
C.F.O.  
Title  
6/15/06  
Date

Filing Instructions: the signed original application **MUST BE RECEIVED NO LATER THAN THE CLOSE OF BUSINESS July 6th, 2006** at:

The Office of the Attorney General  
Richard J. Hughes Justice Complex  
Attn: Kristen Sleeper  
P.O. Box 081, 25 Market Street  
Trenton, N.J. 08625

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