

DEPARTMENT
OF
COMMUNITY
DEVELOPMENT

Division of Code Enforcement, Housing &
Animal Control
(Housing Inspections)

**TOWNSHIP OF JACKSON
2007 BUDGET**

DEPARTMENT NAME:
HOUSING & INSPECTION CODE

DEPARTMENT BUDGET CODE:
200

NARRATIVE SUMMARY

A. GENERAL DUTIES

1. Pursuant to Township Ordinance 68-13, there is created the position of the Housing Officer of the Township. The Housing Officer is hereby authorized and empowered to exercise all powers as may be necessary to carry out and effectuate the purpose and provisions of the code, including the follow, in addition to other powers herein granted:
 - a. To investigate the dwelling conditions of the township in order to determine which dwellings are unfit for human habitation.
 - b. To administer oaths, affirmations, examine witnesses and receive evidence.
 - c. To enter upon premises for the purpose of making examinations, provided that such entries shall be made in such manner as to cause the least possible inconvenience to the persons in possession.
 - d. To appoint and fix the duties of such officers, agents and employees as he/she deems necessary to carry out the purposes of the code.
 - e. To delegate any functions and powers under this chapter to such officers and agents as he/she may designate where such delegation is allowed by law.

B. SPECIFIC ACHIEVEMENTS FOR 2006:

1. Maintained the duties, responsibilities and objectives of the position, while assisting the residents and public of the township.

**TOWNSHIP OF JACKSON
2007 BUDGET**

DEPARTMENT NAME:
HOUSING & INSPECTION CODE

DEPARTMENT BUDGET CODE:
200

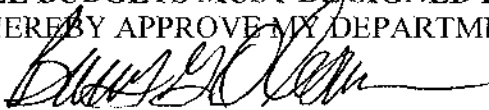
NARRATIVE SUMMARY

C. SPECIFIC OBJECTIVES FOR 2007:

1. Maintain prompt and efficient inspections throughout the fiscal year.
2. Investigate all complaints made and act upon accordingly.
3. Report all construction code violations and work performed without permits to the Construction Official.
4. Compile information related to Housing Safety and Inspection Requirement for placement on the Township's Web Site.

(PLEASE ATTACH UPDATED TABLE OF ORGANIZATION)

**ALL BUDGETS MUST BE SIGNED BY DEPARTMENT HEAD/CHAIRPERSON
I HEREBY APPROVE MY DEPARTMENT'S/BOARD'S BUDGET AS HERETO ATTACHED:**



Chapter 68. HOUSING STANDARDS

[HISTORY: Adopted by the Township Committee of the Township of Jackson 5-11-1981 as Ord. No. 15-81. Amendments noted where applicable.]

GENERAL REFERENCES

- Building construction -- See Ch. 42.
- Unsafe buildings and structures -- See Ch. 44.
- Dwellings unfit for human habitation -- See Ch. 53.
- Senior citizens' mobile home parks -- See Ch. 77.
- Mobile homes and trailers -- See Ch. 78.
- Rent control for mobile home parks -- See Ch. 86.
- Trailers -- See Ch. 99.
- Health officer -- See Ch. 121.
- Board of Health provisions -- See Part III of this Code.

§ 68-1 Purpose.

The provisions of this chapter shall constitute the standards to guide the Housing Officer or his agents in determining the fitness of a building for human habitation, use or occupancy.

§ 68-2. Definitions.

For the purposes of this chapter, the words, terms or phrases listed below shall be defined and interpreted as follows:

ADMINISTRATIVE AUTHORITY -- The department, branch or agency of this municipality which is authorized by the adopting ordinance to administer the provisions of this code.

BUILDING -- Any building or structure, or part thereof, used for human habitation, use or occupancy and includes any necessary buildings and appurtenance belonging thereto or usually enjoyed therewith.

DWELLING -- A building or structure or part thereof containing one or more dwelling units or lodging units. For the purposes of this chapter, a mobile home shall be deemed to be a "dwelling."

DWELLING UNIT -- Any room or group of rooms or any part thereof located within a building and forming a single habitable unit with facilities which are used, or designed to be used, for living, sleeping, cooking and eating.

GARBAGE -- The animal and vegetable and other organic waste resulting from the handling,