



Township of Jackson

95 West Veterans Highway | Jackson, NJ 08527 | (732) 928-1200

Office of the Township Clerk

MARY MOSS, RMC
TOWNSHIP CLERK

January 3, 2023

Re: Addendum/Revision to Public Agenda

The following updates has been included for the January 3, 2023 Township Council Agenda:

1. **Revision- Resolution R45-23**
ADDED Moshe Heineman (Resident)
2. **ADD- Resolution R65-23**
RESOLUTION OF CONSENT TO THE APPOINTMENT OF CHARLES TIVENAN, ESQ. AS ALTERNATE PUBLIC DEFENDER FOR CY 2023
3. **ADD- Resolution R66-23**
RESOLUTION TO APPROVE APPOINTMENT OF HOLMAN & FRENIA AS MUNICIPAL AUDITOR FOR CY 2023

Respectfully,
Mary Moss, RMC
mmoss@jacksontwpnj.net

**RESOLUTION OF CONSENT TO THE APPOINTMENT OF MEMBERS TO
THE JACKSON TOWNSHIP SAFETY COMMITTEE**

WHEREAS, under date of January 1, 2023, there is a need to appointment members to the Jackson Township Safety Committee; and

WHEREAS, the Mayor, with the advice and consent of Council, is authorized to make said appointments pursuant to Chapter 3-153 (F) of the Administrative Code of the Township of Jackson; and

WHEREAS, the Mayor desires to fill said vacancies on this board.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jackson, County of Ocean and State of New Jersey as follows:

1. That pursuant to N.J.S.A. 40:69A-36(B), the Township Council does hereby consent to the appointment of the following individuals to the Jackson Township Safety Committee for a term commencing January 1, 2023 through December 31, 2023:

Shawn Thomas	Department of Public Works
Richard Wilton	Construction Code Official
Matthew Kunz	Chief of Police
Mary Moss	Township Clerk
Ashley Hojnacki	Safety Coordinator
Marianne Horta	Personnel Officer
Terence Wall	Business Administrator
Moshe Heineman	Resident

2. Appointees shall serve without compensation.
3. Copies of this resolution to Township Administrator, Appointees and any other interested parties.

	MOTION	SECONDED	AYE	NAY	ABSTAIN	ABSENT	CERTIFICATION I, Mary Moss, RMC, Township Clerk of the Township of Jackson do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Township of Jackson, County of Ocean, State of New Jersey at a regular meeting held on _____ _____ Mary Moss, RMC, Township Clerk
Councilman Borrelli							
Councilman Chisholm							
Councilman Flemming							
Councilwoman Kuhn							
Councilman Sargent							

**RESOLUTION OF CONSENT TO THE APPOINTMENT OF CHARLES P. TIVENAN,
ESQ. AS ALTERNATE PUBLIC DEFENDER FOR CY 2023**

WHEREAS, P. L. 1997, Chapter 256 requires municipalities within the State of New Jersey to appoint Conflict/Alternate Public Defenders to act in the absence of the Municipal Public Defender; and

WHEREAS, there exists a need for Legal Services as Alternate Public Defender of the Township of Jackson in accordance with N.J.S.A. 2B:24-3; and

WHEREAS, the Township accordingly needs to appoint Alternate Public Defenders in accordance with the requirements of said law; and

WHEREAS, said solicitation of professional services contracts satisfies the requirements of a fair and open process under N.J.S.A. 19:44A:20.5; and

WHEREAS, all proposals were to be submitted to the Office of the Township Clerk by November 3, 2022 and November 29, 2022; and

WHEREAS, said contract shall provide for the payment of \$250.00 per Court session in the event the Township calls upon said Alternate Public Defender for CY 2023; and

WHEREAS, the maximum amount of the contract to be awarded under this resolution is as set forth in the 2023 municipal budget for legal services; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that the resolution and contract be made available for public inspection.

WHEREAS, the Mayor, with the advice and consent of the Township Council, desires to appoint Charles P. Tivenan, Esq. as Alternate Public Defender.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jackson, County of Ocean, State of New Jersey, as follows:

1. That Charles P. Tivenan, Esq. is hereby appointed Township Alternate Public Defender for a term commencing January 1, 2023 and ending December 31, 2023 and shall perform all legal services under the contract authorized herein.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to a contract agreement with Charles P. Tivenan, Esq. Said contract will provide for the payment of \$250.00 per Court session in the event that the Township calls upon said Alternate Public Defender during CY 2023.
3. That this contract is awarded as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(l)(a)(i) of the Local Public Contracts Law because it is for services to be performed by person(s) authorized by law to practice a recognized profession.
4. That a notice of this action shall be printed once in the official newspaper of the Township of Jackson.
5. That this resolution shall take effect immediately.
6. That a certified copy of this resolution shall be provided by the Township Clerk to the Purchasing Agent, Municipal Court, Appointee and any other interested party.

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Sharon Pinkava, Chief Financial Officer for the Township of Jackson, do hereby certify that adequate funding for this contract is available through appropriate Trust Accounts.


 Sharon Pinkava, Chief Financial Officer
 Jackson Township

	MOTION	SECONDED	AYE	NAY	ABSTAIN	ABSENT	CERTIFICATION I, Mary Moss, RMC, Township Clerk of the Township of Jackson do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Township of Jackson, County of Ocean, State of New Jersey at a regular meeting held on _____ _____ Mary Moss, RMC, Township Clerk
Councilman Borrelli							
Councilman Chisholm							
Councilman Flemming							
Councilwoman Kuhn							
Councilman Sargent							

**RESOLUTION TO APPROVE APPOINTMENT OF HOLMAN & FRENIA
AS MUNICIPAL AUDITOR FOR CY 2023**

WHEREAS, N.J.S.A. 40A:5-4 requires that every municipality shall have an annual audit of its books, accounts and financial transactions by a registered municipal accountant of New Jersey; and

WHEREAS, the Township issued a solicitation of professional services contracts in accordance with a fair and open process adopted by the Township of Jackson in accordance with Ch. 19, P.L. 2004; and

WHEREAS, said solicitation of professional services contracts satisfies the requirements of a fair and open process under N.J.S.A. 19:44A:20.5; and

WHEREAS, all proposals were to be submitted to the Office of the Township Clerk by November 3, 2022 and November 29, 2022; and

WHEREAS, after reviewing the proposal submitted, pursuant to Chapter 3, Section 4 of the Administrative Code of the Township of Jackson, the Township Council, desires to appoint Holman & Frenia as Township Auditor; and

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be \$60,000.00, which sum is reasonably estimated based upon such Auditing Services as may be required over the contract term to be awarded under this resolution, including, but not limited to, the amount spent for such Auditing Services for the previous calendar year, the costs of compensation under the contract to be awarded, and any projected increase or decrease in services anticipated versus the prior year, and which sum the Township of Jackson is under no obligation to spend and which may be exceeded; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, requires that the resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jackson, County of Ocean, State of New Jersey:

1. That Holman & Frenia being a Registered Municipal Accountant of the State of New Jersey and authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by the laws of this State; to wit, the profession of Registered Municipal Accountant is hereby appointed Township Auditor for a term commencing January 1, 2023 and ending December 31, 2023, and shall perform all services under the contract authorized herein, which professional services are necessary and are required by this municipality.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement with Holman & Frenia.
3. That this contract is awarded as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(l)(a)(i) of the Local Public Contracts Law because it is for services to be performed by person(s) authorized by law to practice a recognized profession.
4. That a notice of this action shall be printed once in the official newspaper of the Township of Jackson.
5. That this resolution shall take effect immediately.
6. That a certified copy of this resolution shall be provided by the Township Clerk to the Purchasing Department and Holman & Frenia.

CERTIFICATE OF AVAILABILITY OF FUNDS

The amount of the contract to be awarded under this resolution is determined to be \$60,000.00, which sum is based on a reasonable estimate of the Auditing Services required over the contract term, the Township of Jackson is not obligated to spend this amount and is permitted to exceed this amount during the course of performance of this contract.

I, Sharon Pinkava, Chief Financial Officer for the Township of Jackson, do hereby certify that adequate funding for this contract will be available pending the adoption of the 2023 Municipal Operating Budget.



Sharon Pinkava, Chief Financial Officer,
Jackson Township

	MOTION	SECONDED	AYE	NAY	ABSTAIN	ABSENT	CERTIFICATION
Councilman Borrelli							I, Mary Moss, RMC, Township Clerk of the Township of Jackson do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Township of Jackson, County of Ocean, State of New Jersey at a regular meeting held on _____ _____ Mary Moss, RMC, Township Clerk
Councilman Chisholm							
Councilman Flemming							
Councilwoman Kuhn							
Councilman Sargent							