

**Township of Jackson**  
**Shade Tree Commission**  
**Meeting of**  
**September 13, 2021**  
**MINUTES**

Shade Tree Commission meeting was called to order by Chairman Steve Chisholm at 7:30 p.m. followed by a Flag Salute.

Announced compliance with Open Public Meeting Act.

Roll Call

	<b>PRESENT:</b>	<b>ABSENT:</b>	<b>EXCUSED:</b>
Chairman	Steve Chisholm Dave Ossowski		
Vice Chair	Joseph Aufiero Mike McCabe		
		Donald Orban Mordechai Gottlieb	William Schaap

Ronald J. Dollman,  
CME Associates Tree Specialist / Forester  
Kathleen Sevcenko, Secretary

**MINUTES:**

Motion to approve the minutes of the August 9, 2021 meeting made by J. Aufiero second by M. McCabe

Commission Vote: J. Aufiero, M. McCabe, S. Chisholm – Ayes

D. Ossowski - Abstain

**Tree Specialist Ron Dollman/ Forester's Report: September 2021**

**Site Plan Reviews:**

- **528 LLC – 1235 East Veterans Hwy** (in front of Clayton) Construct 1 gas station/convenience store and 2 mixed use retail/restaurant/office buildings.
- **Highland Development Ventures, LLC – 4 N. Hope Chapel Rd.** (corner of N. Hope Chapel and E. Vets. Hwy.) 2.64 acres – Construct self-storage facility.
- **GM Equities, LLC** – (North County Line Road) 5.5 acres – Proposing to construct a 42,085SF warehouse, office, shop and garage for contractor

**Tree Removal Permits**

- **2 Holly Tree Court & 4 Holly Tree Court** (off Anderson Road) – Building single family home
- **102 Johnson Lane** (off Frank Applegate Rd) Building single family home.

**C.O's**

- **Pine Knoll Manor** (off Rte. 571 by Benz Lane) 22 Tuxedo Court
- **53 North New Prospect Road**

**Miscellaneous**

2021 NJUCF Stewardship Grant. We received Conditional Approval for the grant. Conditional Approval required further discussion with the NJUCF to clarify aspects of the project and determine the amount of the grant to be awarded.

Motion to accept Tree Specialist /Forester's Report made by D. Ossowski, second by M. McCabe

Vote: M. McCabe, J. Aufiero, D. Ossowski, S. Chisholm – Ayes

**Residential Permit Inspections –**

61 permits were issued for August 2021

Motion to accept Residential Permit Inspection report made by D. Ossowski, second by J. Aufiero

Vote: M. McCabe, J. Aufiero, D. Ossowski, S. Chisholm– Ayes

**CSIP Grant –** No news.

**Old Business**

**Arbor Day 2021 & 2022 Plantings –** Discussed plantings at the Soccer Complex (off Jackson Mills Road).

There are sprinklers at the location. Dave will meet with the Soccer Club to discuss the replacement of existing trees and irrigation. There would be approximately 20 trees replaced.

**2021 Pruning** - Opening date is scheduled for September 14, 2021 at 9:30 am.

**Plant Health Care**

The Eastern Ash Beetle is still a threat. Also Southern Pine Beetle and the Spotted Lantern Fly are showing activity in the area.

**Ash Tree Survey** - Awaiting final grant approval for Ron to do the survey. Removal would be along Township Roads only.

**CFMP - 5 Year Checklist** - Keeping up with the checklist items. Joe has still not received a response from the Forest Fire personnel as of this date.

**Escrow Account** - Tabled

**New Business –**

Ordinance Enforcement – Steve has the necessary materials and would like to schedule a training day for Jackson Township Code Enforcement Officers to include explanation of the language of the Jackson Township Ordinance and New Jersey State Law.

Steve will check further into where the remaining pages of the Tree Ordinance are on the Township web site. There is only page 1 of 14 on the site.

Steve will also discuss a possible raise in the permit fees with the Business Administrator. The fee has been the same since 2001.

Dave Ossowski would like to review and compare other local Ordinances to include possible additional revisions to the Ordinance.

**The New Jersey Shade Tree Federation Conference** - The Conference will be held October 21 & 22, 2021 at the Crown Plaza in Cherry Hill, NJ. Motion to pay for “Complete” Registration and Hotel stay (Wednesday & Thursday) for all Commission Members and Administrative Support Personnel made by J. Aufiero, second by M. McCabe

Vote: M. McCabe, J. Aufiero, D. Ossowski, S. Chisholm– Ayes

**Public –** None Open / Close

**Correspondence –** None

**Bills** - Motion to pay all bills. Motion by D. Ossowski, second by M. McCabe  
Commission Vote: M. McCabe, D. Ossowski, J. Aufiero, S. Chisholm– Ayes

**Adjourn**

Motion to adjourn was made at 8:56 pm by J. Aufiero, second by M. McCabe  
Vote: M. McCabe, D. Ossowski, J. Aufiero, S. Chisholm – Ayes

Minutes prepared and submitted by: Kathleen Sevchenko, Secretary

**\*\* NEXT MEETING – October 4, 2021\*\***  
**In the CAA TRAILER**