

**Township of Jackson**  
**Shade Tree Commission**  
**Meeting of**  
**June 14, 2021**  
**MINUTES**

Shade Tree Commission meeting was called to order by Chairman Steve Chisholm at 7:39 p.m. followed by a Flag Salute.

Announced compliance with Open Public Meeting Act.

Roll Call

	<b>PRESENT:</b>	<b>ABSENT:</b>	<b>EXCUSED:</b>
Chairman	Steve Chisholm Dave Ossowski		
Vice Chair	Joseph Aufiero Mike McCabe	Donald Orban Mordechai Gottlieb	
	Ronald J. Dollman, CME Associates Tree Specialist / Forester Kathleen Sevcenko, Secretary		

**MINUTES:**

Motion to table the minutes of the May 10, 2021 meeting made by M. McCabe second by J. Aufiero  
Commission Vote: J. Aufiero, M. McCabe, D. Ossowski, S. Chisholm – Ayes

**West Lake Tree Concerns** - Present are Steve Hodges, Property Manager and Denis Lafer, President of Homeowner Association. Westlake is experiencing EAB damage to Ash Trees. Homeowners are concerned regarding the street trees. They are looking for guidance and direction to replace the Ash Trees. Steve Chisholm recommended that the Association put a “block” of multiple addresses for trees on one permit. There would be no need for replacement of the Ash Trees per the Township, but the Association rules would need to be reviewed as to replacement requirements. The Association could list addresses where the Ash Trees are located and submit on one permit. Replacement of dead or damaged trees would be up to the Association By-Laws. Surface trees would be treated as “nuisance trees”. Steve will check the Association Resolution to see the replant rules. Any trees that suffer storm damage should send a photo

**Tree Specialist Ron Dollman/ Forester’s Report: May 2021**

**Site Plan Reviews:**

- **Adventure Crossing Phase 3** – Residential and Commercial Buildings
- **146 N. County Line, LLC** - Previously approved site plan (never built). Revising building and parking plan.
- **Metedeconk National Golf Club** – Construct an Annex Building and a Training Facility
- **KKV Investments, LLC** - Construct a Veterinary Hospital/Clinic (Jackson Mills Rd. by intersection with Chandler Road)

**Tree Removal Permits**

- No Permits were issued

**C.O’s**

- **2 Prospertown Road**
- **23 & 29 Tuxedo Court – Pine Knoll Subdivision**
- **Gardens @ Jackson 21 – Buildings 21 & 22**

**Miscellaneous**

Sat in on the 2021 NJUCF Stewardship Grant RFP & Online Grant Application Webinar. Application due on July 9<sup>th</sup> by 11:50 pm.

Motion to accept Tree Specialist /Forester's Report made by D. Ossowski, second by M. McCabe  
Vote: M. McCabe, D. Ossowski, J. Aufiero, S. Chisholm – Ayes

**Residential Permit Inspections –**

Leo Kissling issued 73 permits for May 2021

Motion to accept Residential Permit Inspection report made by J. Aufiero, second by D. Ossowski

Vote: M. McCabe, D. Ossowski, J. Aufiero, S. Chisholm– Ayes

**CSIP Grant –** No news.

**Old Business**

**Arbor Day 2021 & 2021 Plantings –** Discussed plantings at the Soccer Complex (off Jackson Mills Road). There are sprinklers at the location. It would also be acceptable to replace those trees that are not doing well. Looking for a possible fall planting.

**2021 Pruning -** There will be a rebid for the pruning work, most likely in the Fall. A pre-bid meeting will be held.

**Plant Health Care**

Dave stated the Eastern Ash Beetle is still a threat. The Asian Long Horn Beetle quarantine is being lifted. Ambrosia Beetles are prevalent, along with ticks. Also Southern Pine Beetle and the Spotted Lantern Fly are showing activity in the area.

**Ash Tree Survey -** Ron is waiting for a decision from the Commission to go forward with the survey.

**CFMP - 5 Year Checklist -** Keeping up with the checklist items. Joe has not received a response from the Forest Fire personnel as of this date.

**Escrow Account -** Tabled

**New Business –**

Ordinance Enforcement – Steve has the necessary materials and would like to schedule a training day for Jackson Township Code Enforcement Officers to include explanation of the language of the Jackson Township Ordinance and New Jersey State Law.

Steve will check further into where the remaining pages of the Tree Ordinance are on the Township web site. There is only page 1 of 14 on the site.

Steve will also discuss a possible raise in the permit fees with the Business Administrator. The fee has been the same since 2001.

**Public –** None Open / Close

**Correspondence –** None

**Bills -** Motion to pay all bills. Motion by M. McCabe, second by J. Aufiero  
Commission Vote: M. McCabe, D. Ossowski, J. Aufiero, S. Chisholm– Ayes

**Adjourn**

Motion to adjourn was made at 9:17 pm by D. Ossowski, second by M. McCabe

Vote: M. McCabe, D. Ossowski, J. Aufiero, S. Chisholm – Ayes

Minutes prepared and submitted by: Kathleen Sevcenko, Secretary

**\*\* NEXT MEETING – July 12, 2021\*\***  
**In the CAA TRAILER**

