

**Township of Jackson**  
**Shade Tree Commission**  
**Meeting of**  
**July 13, 2020**  
**MINUTES**

Shade Tree Commission meeting was called to order by Chairman Steve Chisholm at 7:39 p.m. followed by a Flag Salute.

Announced compliance with Open Public Meeting Act.

Roll Call

	<b>PRESENT:</b>	<b>ABSENT:</b>	<b>EXCUSED:</b>
Chairman	Steve Chisholm		
Vice Chair	Leo Kissling Joseph Aufiero Mike McCabe	Donald Orban	Dave Ossowski
	Nancy Aughtry		
	Ronald J. Dollman, CME Associates Tree Specialist / Forester Kathleen Sevcenko, Secretary		

**MINUTES:**

Motion to accept the minutes of the June 8, 2020 meeting made by L. Kissling, second by M. McCabe  
Commission Vote: J. Aufiero, L. Kissling, N. Aughtry, M. McCabe, S. Chisholm - Ayes

**Tree Specialist Ron Dollman/ Forester's Report: July 2020**

**Site Plan Reviews:**

- Berk Holdings Faraday Ave. Phase 2- construct one 12,000 sf warehouse/office/manufacturing multi-tenant building. 4.6 ac site
- Allen Morgan – harmony Rd. & Jackson Mills Rd. – subdivide lot
- Adventure Crossing Phase 2 – Rte. 537 & Anderson Road. 72.7 acres Proposing two (2) warehouse buildings (405,000 sf and 339,500 sf) and one (1) Recreation Building (450,00 sf)
- 508 Burke LLC – Burke Road 16 single family homes (1+ acre lots) and one 1.73 acres storm water management lot

**Tree Removal Permits**

- 649 Homestead Road – single family house
- Jackson 21 – North (Southeast Quadrant) Cedar Swamp Rd. just north of Christian Way. Clearing for storm water infrastructure only at this time (approx. 20 acres). Applicant started before permit was issued. No notification job was starting. There is a court settlement between the township and the developer that exempts the project from providing any surveying, replacement and/or payment for trees.

**C.O.'s**

- #2 & #19 Imperial Place (Royal Grove/Megans Run) off East Vets Hwy
- #603 Reed Road
- #26 & #31 Tuxedo Court (Pine Knoll Manor) off Rte. 571 by Benz Lane

Motion to approve Tree Specialist /Forester's Report made by J. Aufiero, second by M. McCabe

Vote: L. Kissling, J. Aufiero, N. Aughtry, M. McCabe, S. Chisholm – Ayes

**Residential Permit Inspections –**

Leo Kissling issued 118 permits for June 2020.

Motion to approve Leo Kissling’s report made by J. Aufiero, second by N. Aughtry

Vote: L. Kissling, J. Aufiero, N. Aughtry, M. McCabe, S. Chisholm – Ayes

**Old Business**

**Arbor Day 2020-** Joe was able to find only one of the trees for planting. Joe sent the Purchase Order to Laurie in Administration for the one tree. Joe will check with Laurie on the PO. Ron will arrange for a proclamation when the plant date is determined.

New Central Avenue and Woodlane Road plantings will be held until the fall.

Steve Chisholm would like to develop trails in the back of Putnam Park, along with the Arboretum.

**2020 Hazard Tree Removal and Pruning**

The list has been completed and is ready for review. The township has been broken into 8 zones

**Plant Health Care**

Ongoing Emerald Ash Borer and Spotted Lantern Fly.

**CFMP - 5 Year Checklist**

Joe spoke with Daele from the NJ Forest Service. He is working up a plan to do controlled burns in the township in the fall. NJ Forest Fire representatives will attend a meeting this fall,

**Escrow Account -** Tabled

**New Business –**

Ordinance Enforcement – Steve has the necessary materials and will schedule a training day for Jackson Township Code Enforcement Officers to include explanation of the language of the Jackson Township Ordinance and New Jersey State Law hopefully for the next two weeks in the morning.

**Public –** None Open / Close

**Correspondence - None**

**Bills -** Motion to pay all bills. Motion by M. McCabe, second by N. Aughtry

Commission Vote: L. Kissling, J. Aufiero, N. Aughtry, M. McCabe, S. Chisholm – Ayes

**Adjourn**

Motion to adjourn was made at 8:42 pm by J. Aufiero, second by L. Kissling

Commission Vote: L. Kissling, J. Aufiero, N. Aughtry, M. McCabe, S. Chisholm – Ayes

Minutes prepared and submitted by: Kathleen Sevcenko, Secretary

**\*\* NEXT MEETING – August 10, 2020 \*\***