

To: Lavon Phillips, Township Administrator

From: Leigh Schenck, Tax Collector

Date: September 2, 2025

Re: August Monthly Report

Attached is our monthly cash report for the month of August.

During August we were very busy. The biggest obstacle we had to endure was explaining that the 3rd Q bill was different because of the revaluation. Many residents were confused about the revaluation.

I mailed out the first round of Tax Sale notices on 8/9/25. The list started with 433 properties. The tax portion was only 161 properties. The rest are MUA charges. As of today we are down to 345 properties. The tax sale date is 10/30/25. My goal is to get the final list under 100 properties. The hardest part of the whole process is that a lot of the delinquent properties do not have the proper address.

I mailed out delinquent notices on 8/18/25 and that list consisted of 1242 properties. As of today my collection rate is at 97.79.

Everyone in the office is doing well and dealing with the influx of phone calls.