

Planning & Zoning Monthly Report for August 2025

Land Use Board Business

The Board of Adjustment heard a continuation of the Swanborne LLC major subdivision application that has 193 market rate single-family dwellings, 48 affordable units and a house of worship.

An application of import, is 263 Jackson Pines Rd, that was on for 8/20/2025, but the applicant's attorney asked to be carried, as there are only (5) board members. This house of worship application will be carried to 9/17/2025. The owner was cited by this office for having installed a large tent with commercial grade HVAC units, but were allowed to continue with no apparent safety guidelines, provided the application was being heard by the BOA.

Another application heard by the BOA was a changeable copy sign for a new office site for Chai Lifeline. No decision was made, and hope the wrap it up at the 8/6/2025 BOA meeting.

The Planning Board heard various types of applications, such as a time extension, a house of worship and an office building. The P.B. was able to memorialize a resolution that would allow folks within the Jackson Woods southeast section to build decks larger than 10 x 12. That resolution had to be carried from the July meeting, as it was not specific enough for our purposes.

While we lost two Board of Adjustment members, those positions were filled, and hope to have a full quorum at the next BOA meeting.

Permits

Between Gina and me (mostly Gina, Chris, Marian and Jacqui), permits are being processed, reviewed and released in a timely manner. Marian Hager has been taking the reins on processing the tree removal permits, which are a full time job.

Day to day

As it may be a repetitive theme, our staff tackles permits, phone calls, emails, more permits, the counter, and permits in the most efficient manner. Nothing sits stale, as I'm reminded of the 10-day time period in which to get permits reviewed, as well as going into SDL to process and review on-line permit applications.

We're working with SDL to figure out how to better allow the public to re-submit docs on active applications without paying again. Another situation in SDL that we're working on, is getting a notification when an invalid email address is used to send permits to an applicant.