

Finance Department Report

August 2025

- **Personnel Updates**
 - No new personnel changes to report this month. Staff continue to progress in their current roles and professional development.
- **Budgetary Updates**
 - Attached are the following financial reports for your review:
 - Revenue Status Report
 - Budget Status Report
 - Monthly Expenditure Report
- **Ongoing Projects**
 - Continue collaboration with Administration, Council, and the State to move toward budget adoption.
 - Maintaining enhanced procedures for managing escrow accounts, with emphasis on timely fund replenishment
 - Continuing to work with Primepoint for payroll system integration, including alignment of time and attendance tracking with payroll processing.
 - We are working to streamline and improve the efficiency of the bank reconciliation process.
 - Setting up meeting and items needed to move ahead with the 2025 Capital Project requests.
 - Setting up the accounts for the reallocated capital funds from Ordinance # 2025-27
- **Kudos**
 - Budget has been amended and scheduled to be adopted September 9th with presentation
 - User Friendly Budget has been completed and uploaded to website
 - Continue to work on additional unclaimed funds to be claimed.