AUTHORIZATION AGREEMENT FOR DIRECT DEPOSIT
& PAY STUB VIA EMAIL

I hereby authorize the Township of Jackson to initiate by electronic means direct deposits (credit entries) of my net earnings to my account(s) in the entity named below ("Depository") and to initiate, if necessary, debit entries and adjustments for any credit entries in error. I authorize the Depository to accept and to credit and/or debit the amount of such entries to my account.

If you are using three accounts, please specify a dollar amount in the 1st two accounts. The balance of your net pay will automatically be deposited into the 3rd account.

1.   Depository Name: _____   Location: _____

(   ) Savings   (   ) Checking   Account Number: _____

Transit/ABA Routing #: _____

Specify Dollar Amount (if using more than one account)   _____   or % _____

2.   Depository Name: _____   Location: _____

(   ) Savings   (   ) Checking   Account Number: _____

Transit/ABA Routing #: _____

Specify Dollar Amount (if using more than one account)   _____   or % _____

3.   Depository Name: _____   Location: _____

(   ) Savings   (   ) Checking   Account Number: _____

Transit/ABA Routing #: _____

Specify Dollar Amount (if using more than one account)   _____   or % _____

By entering my email address below, I hereby authorize the Township of Jackson to email an electronic version of my stub per pay period to said email address in lieu of paper copies.

Email Address: _____

This authorization is to remain in full force and effect until the Township of Jackson has received written notification from me of its termination in such time and in such manner as to afford the Township of Jackson and the Depository a reasonable opportunity to act on it and in no event shall a termination notice be effective with respect to entries processed by the Township of Jackson or the Depository prior to its receipt.

Employee Name: _____   SS # _____

Employee Signature: _____   Date: _____

Submit a voided blank personalized check (no deposit slips)
Attach Check Here

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